

## ANNEXURE - A

# REQUEST FOR EXPRESSION OF INTEREST Consultancy Services



GOVERNMENT OF ASSAM

**Assam Administrative Staff College, Govt. of Assam**



## **REQUEST FOR EXPRESSION OF INTEREST (ONLINE)**

**FOR SHORTLISTING OF ELIGIBLE COACHING INSTITUTES TO PARTICIPATE IN THE RFP PROCESS FOR SELECTION OF MOST SUITABLE OF THEM TO 'IMPART CLASSROOM COACHING AT ASSAM ADMINISTRATIVE STAFF COLLEGE, KHANAPARA, GUWAHATI – 22 TO THE ASPIRANTS OF CENTRAL CIVIL SERVICE (IAS AND ALLIED SERVICES) FOR CCE EXAMINATION, 2024 CONDUCTED BY UPSC'**

**REFERENCE NO: E-357204/53 DATED: 27.09.2023**

***Issued by:***

**ASSAM ADMINISTRATIVE STAFF COLLEGE  
JAWAHARNAGAR: KHANAPARA:GUWAHATI – 781022**

Website: [aasc.assam.gov.in](http://aasc.assam.gov.in)

email: [director@aasc.gov.in](mailto:director@aasc.gov.in)

## **NOTICE INVITING EOI**

This EOI is issued by the undersigned inviting “Expression of Interest” from eligible Coaching Institutes for shortlisting of them to participate in the RFP process for selection of most suitable among them to ‘Impart Class Room Coaching at Assam Administrative Staff College, Khanapara, Guwahati – 22 to the aspirants of Central Civil Service (IAS and Allied Services) for CCE Examination, 2024 conducted by UPSC’.

Reference No: E-357204/53

Dated: 27/09/2023

S.No	Key Information/ Events	Time/ Venue/ Address
1	Title of the Assignment	<b>Selection of Coaching Institute to ‘Impart Class Room Coaching at Assam Administrative Staff College, Khanapara, Guwahati – 22 to the aspirants of Central Civil Service (IAS and Allied Services) for CCE Examination, 2024 conducted by UPSC’</b>
2	Date of issue of the EOI document	<b>Date: 27/09/2023</b>
2	Last date of download of EOI document	<b>Date: 11/10/2023 Time:11.00 AM</b>
3	Pre-submission meeting	<b>Date: 04/10/2023 Time: 12.00 NOON Venue: AASC</b>
4	Due date and Time of submission of Eoi.	<b>Date: 11/10/2023 Time: 12.00 NOON</b>
5	Due date and time of submission of Eoi along with hard copies of “Key Documents”.	<b>Date: 11/10/2023 Time: 12.00 NOON Address: Assam Administrative Staff College, Jawaharnagar, Khanapara - 22</b>
6	Date & time of opening of EOI	<b>Date: 11/10/2023 Time: 2.00 PM</b>
7	Address for Communication	<b>Director of Training, Assam Administrative Staff College, Jawaharnagar, Khanapara - 22</b>

8	Eol Processing Fee (non-refundable)	<b>Rs 1000/- (Rupees one thousand only).</b> To be paid through online payment option available at e-Procurement portal i.e., <a href="https://assamtenders.gov.in">https://assamtenders.gov.in</a>
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*\*A "Drop Box" will be provided in the reception area of Assam Administrative Staff College where Key Documents has to be submitted in the form of hard copy on or before the last date and time of submission. Key Documents sent through post or courier must reach before the last date and time of submission. Assam Administrative Staff College will not entertain any delay or failure in delivery of Key Documents sent through the postal or courier service.*

9. Bidders who seek to appeal against any decision, action or omission regarding this particular procurement may do so as per Section 38 of the Assam Public Procurement Act, 2017 and Rule 26 of the Assam Public Procurement Rules, 2020. The first and second appellate authority are as mentioned below:

First Appellate Authority	Second Appellate Authority
Smti Panchali Kakati, ACS Additional Secretary, Administrative Reforms & Training, Pension & Public Grievance Department	Smti Laya Madduri, IAS Secretary, Finance Department Dispur, Guwahati- 06

**Signed by Riju Gogoi**

**Date: 26-09-2023 16:50:09**

Director of Training  
Assam Administrative Staff College  
Jawaharnagar, Khanapara - 22

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## 1. INTRODUCTION

### 1.1 About the Procuring Entity

Assam Administrative Staff College is the apex Civil Service Training Institute of Government of Assam. It is also a Regional Training Centre for IAS Probationers (AGMUT and NE States). The Institute imparts training to more than 4000 officers annually. Assam Administrative Staff College is an institute certified and upgraded as an ISO 9001:2015 Quality Maintenance System compliant organization. The vision of Assam Administrative Staff College is to be a world class Institute in the realm of capacity building and training for Good Governance. As part of its activities, Assam Administrative Staff College hires a reputed Coaching Institute every year through the process of tendering, to impart class room coaching to the aspirants of Central Civil Service (IAS and Allied Services) for CCE Examination conducted by UPSC. Around 60 candidates from Assam are selected every year for this coaching programme. The candidates are selected through a competitive examination conducted in-house.

### 1.2 About the Project

- To impart class room coaching at Assam Administrative Staff College to around 60 aspirants of Central Civil Service (IAS and Allied Services) for CCE Examination, 2024, conducted by UPSC.
- Coaching will be only on General Studies (Prelims) and Civil Service Aptitude Test (Prelims).

### 1.3 About the Assignment

- The duration of coaching shall be 4 ½ months i.e. preferably from first week of November, 2023 to mid of March, 2024.

## 2. TERMS OF REFERENCE

### 2.1 Background of the Assignment

- Assam Administrative Staff College annually provides classroom coaching to around 60 aspirants of Central Civil Service (IAS and Allied Services) for CCE Examination, 2024, conducted by UPSC.
- This assignment is an ongoing project which will include aspirants who would appear in the CCE Examination 2024, conducted by UPSC.
- The assignment is a State government sponsored programme which shall run for a duration of 4 ½ months i.e. preferably from first week of November, 2023 to mid of March, 2024.

## 2.2. Objectives of the Assignment

- Class room coaching for aspirants of Central Civil Service (IAS and Allied Services).
- Duration of the course is 4 ½ months.

## 2.3 Scope of the Assignment

- To impart class room coaching at Assam Administrative Staff College to around 60 aspirants for Central Civil Service (IAS and Allied Services) for CCE Examination, 2024 conducted by UPSC.
- Coaching will be only on General Studies (Prelims) and Civil Service Aptitude Test (Prelims).
- The Coaching Institute must provide the necessary support in the form of preparation and evaluation of question paper during the conduct of selection test for sorting of the aspirants for the training programme.
- The Coaching Institute must provide subject wise study materials, articles on current affairs and conduct comprehensive answer writing sessions and Mock Tests during the duration of the programme.
- The Coaching Institute must impart classes from 10.00 AM to 5.00 PM for 4 ½ months (daily 7 hours).
- The faculty imparting classes should be the ones as would be provided in the RFP. Regular attendance with proper record to be submitted to the Client on daily basis. However, apart from the regular faculty, the Coaching Institute may also invite Resource Persons with expertise in their subject domain.

## 2.4. Role and Responsibilities of the Coaching Institute

- The Coaching Institute shall provide the necessary support in the form of preparation and evaluation of question paper during the conduct of selection test for sorting of the aspirants for the training programme.
- The Coaching Institute shall provide subject wise study materials, articles on current affairs.
- The Coaching Institute shall conduct comprehensive answer writing sessions and Mock Tests during the duration of the programme.
- The time of coaching classes shall be from 10:00 AM to 5:00 PM including break sessions for maximum of 1 hour.
- Maintaining and submission of daily attendance of both faculty and aspirants to the client.

## 2.5. Role and Responsibilities of the Client

- Assam Administrative Staff College will provide classroom at the Institute for conducting the coaching programme.

- The classroom will have projector and white board for smooth conduct of the classes.
- Assam Administrative Staff College will provide light refreshments twice a day during the tenure of the coaching programme.

## **2.6. Team Composition, Qualification and Experience**

- The Coaching Institute must have experienced faculty for each subject who has been engaged with the concerned institute for a minimum of 4 years.
- The faculty members must have adequate educational and pedagogical background with adequate experience in the field of coaching civil service aspirants for minimum of 4 years.
- The Coaching Institute must have a success rate of a minimum of 4 candidates (in total) who have passed in CCE Examination (Prelims) 2020, 2021, 2022 and 2023, conducted by UPSC.

## **2.7. Deliverables and Timeline**

- Assam Administrative Staff College expects the Coaching Institute to provide quality classroom coaching for the aspirants to be able to perform successfully in the upcoming CCE Examination, 2024, conducted by UPSC.
- The training programme shall run for a duration of 4 ½ months i.e. preferably from first week of November, 2023 to mid of March, 2024.
- The total hours of classes in a day must be 6 hours daily. Total of 786 hours (4 ½ months) of classes must be conducted.
- The coaching programme will continue unabated on government holidays except on Republic Day, Christmas and Magh Bihu.

## **2.8. Quality Assurance, Monitoring and Reporting**

- The Coaching Institute must conduct daily attendance of the aspirants and the faculty, and submit in a prescribed format to the Director of Training.
- The Coaching Institute must provide beforehand a tentative weekly schedule of classes, mentioning the date, duration of each session and name of the faculty members.
- The Coaching Institute must conduct Mock Tests and submit evaluation report/ progress report to the Director of Training.

# **3. INSTRUCTION TO THE COACHING INSTITUTE**

## **3.1 Purpose of this EoI**

Purpose of this EoI is to shortlist qualified Applicants as per the eligibility criteria given under para 3.2 (i.e., EoI Stage). After the completion of the EoI process



for shortlisting, the procuring Entity (i.e., Client) shall issue RFP to the shortlisted applicants requesting them to submit a detailed proposal (Financial & Technical) as per the RFP terms and conditions (i.e., RFP Stage). In the RFP stage, the most suitable among the shortlisted Coaching Institutes shall be selected for award of contract, based on the evaluation of the proposals submitted as per the RFP terms and conditions.

### 3.2. Eligibility & Qualification Criteria

3.2.1 To participate in this EoI, the Coaching Institute must be a single entity having a formal intent and legal competency to enter into an agreement or contract and are registered under respective Act and Jurisdiction in India. Joint Ventures/ Consortiums are not allowed. Sub-contracting shall not be allowed. In case it comes to the notice of AASC that any part/ whole part of the work has been sublet, Director of Training, AASC shall cancel the contract of the Bidder and forfeit the performance security of the Bidder.

3.2.2 The Coaching Institute should have a minimum 4 (four) years of experience in conducting coaching to UPSC aspirants.

3.2.3 Annual Turnover of the Coaching Institute in the last three financial years (i.e., 2020-21, 2021-22 and 2022-23) from conducting classroom coaching/ government work experience should not be less than Rs.50,00,000.00 (Rupees Fifty Lakh only). The annual turnover certificate as issued by the Auditor/ Chartered Accountant should be submitted in the format enclosed as **Annexure 3** of this EoI document. The Certificate must be accompanied by attested copies of audited Statement of Accounts of last three financial years {(i.e. 2020-21, 2021-22 and 2022-23 (provisional))}.

3.2.4 The Coaching Institute willing to participate should not:

- a) be blacklisted or otherwise disqualified pursuant to any debarment proceedings by any Central or State Government, Local Government or Public Sector Undertaking in India from participating in any bidding process, either individually or as member of a consortium.
- b) be insolvent, in receivership, bankrupt, being wound up, having their affairs administered by a court or a judicial officer, having their business activities suspended or subject of legal proceedings for any of the foregoing reason.
- c) have promoter(s), director(s), partner(s) and officers convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of *three years* preceding the commencement of the procurement process.

d) have a conflict of interest as per Section 11 of Assam Public procurement Act, 2017 and which materially affect the competition.

3.2.5 Registration: The Party should be registered under Income Tax, GST and other relevant statute (e.g. PF, ESI, etc.), as applicable. The party should submit PAN, up to date GST return certificate and registration of firm.

### 3.3. Submission of Eol Proposal

3.3.1 The Applicant must get registered with the e-Procurement portal using valid DSC for online submission of the Eol.

3.3.2 Interested eligible parties must submit their Eol online (scanned copy) on the e-Procurement portal within due date and time of submission in the manner as prescribed in Para 3.4 of this Eol document. In addition to online submission of Eol, the Applicants must also submit hard copies of the “**Key Documents**” as given below before due date and time of submission of key Documents as mentioned in the Notice Inviting EOI. Delayed submission shall be considered as non-submission.

- (a) Eol Processing Fee of Rs.1000/-. (To be paid through online payment option available at e-Procurement portal i.e., <https://assamtenders.gov.in>)
- (b) Original Power of attorney document authorizing the signatory to this EOI
- (c) Declaration as per **Annexure-V**

3.3.3 The EOI submission should be along with all documentary proof with respect to pre-qualification and other documents as mentioned in **Para 3.4** below in form of checklist while uploading online.

3.3.4 Each page of EOI (submissions) should be signed by the representative duly authorised by the applicant executing a Power of Attorney in the format given under **Annexure-4**. In case the proposal is signed by any one of the Directors or key officials (CEO, CFO or Company Secretary), a certified copy of the appropriate resolution / document conveying such authority may be enclosed in lieu of Power of Attorney. In case of partnership firm it should be signed by any one of the partner duly authorised by the partnership.

3.3.5 The applicant is responsible for submission of Eol proposal complete in all respects. The Authority will reject the Eol in case of incomplete or defective submission.

3.3.6 Each page of the EOI submission should be serially numbered, signed and stamped by the authorized signatory and submitted **online in the e-Procurement portal i.e. <https://assamtenders.gov.in>** and hard copies of

**“Key Documents” as defined in Para 3.3.2 in the address as given below, on or before the due date and time for submission.**

**Address for Submission (Hard copies):**

Director of Training, Assam Administrative Staff College, Jawaharnagar,  
Khanapara - 22

- 3.3.7 Non-submission of hard copies of the “Key Documents” within due date and time along with the Processing fee of Rs 1000/-, shall disqualify the applicant even if the proposal is submitted online.

### 3.4. Checklist for the EOI submission

S. No	Documents	Submission Status (Y/N)	Page No
1	Covering Letter (As per Annexure-1)		
2	Applicant's Data Sheet in the format given under <b>Annexure-2.</b>		
3	Certificate issued by a CA stating that the Applicant has eligible annual turnover of Rs 50.00 Lakh (Rupees Fifty Lakh) and more than 4 (four) years of experience in coaching field, as per para 3.2.3 in the format given as <b>Annexure-3.</b>		
4	<b>"Power of Attorney"</b> appointing the signatory, as per para 3.3.4. in the format given as <b>Annexure-4.</b>		
5	Declaration with respect to non-blacklisting and debarment in non-judicial stamp paper duly notarized as per the format given in <b>Annexure-5.</b> (As per para 3.2.4)		
6	Work completion/ satisfaction certificate issued by that client/ organisation establishing the experience (As per para 3.2.2).		
7	Self-attested photocopy of GST Registration Certificate, PAN, PF & ESI Registration Certificate, up to date GST return certificate and registration of firm (Para 3.2.5).		

## 4. EVALUATION & SHORTLISTING

### 4.1. Preliminary Scrutiny

- 4.1.1. All the Eol submissions received (online & hard copies of Key Documents) within due date and time shall only be considered by the Evaluation Committee.
- 4.1.2 The Evaluation Committee shall first ensure that the applications are complete in all respects. Only those Eol submissions which are complete in all respects shall be considered for further scrutiny.
- 4.1.3. Evaluation Committee reserves the right to seek further clarifications, explanation or information on any issue relating to the eligibility till such time the Committee is fully convinced.
- 4.1.4. The Client (Eol Inviting Entity) shall finalize the list of the Coaching Institutes to be shortlisted to participate in RFP based on the evaluation of the Eol submissions and decision of the Client and the same shall be final and binding.
- 4.1.5. Names of the Coaching Institutes shortlisted (for RFP process) as per the evaluation of the Eol responses/ submissions will be hosted on the e-Procurement portal on completion of all formalities.

### 4.2. Issue of RFP and selection

- 2.2.1. Detailed Proposal shall be invited by the Client from the shortlisted Coaching Institutes (Applicants) issuing RFP. In the RFP document, all technical and operational details shall be furnished. At RFP stage, the parties must submit detailed technical and financial proposal for evaluation and selection of most suitable amongst them, as per the proposal submitted.
- 2.2.2. The selection of the Coaching Institute shall be strictly based on the evaluation of the proposals received from the shortlisted Coaching Institutes in response to the RFP, as per the terms and conditions and specifications mentioned therein.

## **ANNEXURES**

### **Annexure 1: Covering Letter**

#### **Covering letter**

*[On the letter head of the Applicant]*

Kind Attention:

[location, date]

The

The Director of Training,  
Assam Administrative Staff College,  
Jawaharnagar, Khanapara - 22

**Sub: Eol (Reference No.....) for shortlisting of eligible applicants to participate in the RFP process for selection of Coaching Institute for 'Imparting Classroom Coaching at Assam Administrative Staff College, Khanapara, Guwahati – 22 to the aspirants of Central Civil Service (IAS and Allied Services) for CCE Examination, 2024 conducted by UPSC'**

Sir,

Having read, carefully examined, and understood the "Expression of Interest" document dated \_\_\_\_\_ issued by the Director of Training, Assam Administrative Staff College, Jawaharnagar, Khanapara – 22 and all **Annexures** and other documents attached thereto, and all subsequent addenda and clarifications issued pursuant thereto (collectively the "Eol"), we hereby express our interest to participate in the RFP process, if shortlisted in this Eol stage.

We hereby agree and confirm that our Eol Proposal has been prepared strictly in conformity with the instructions in the Eol document (including the forms set forth therein) and that we shall always act in good faith and abide by the terms and conditions of this Eol.

We agree that we have inspected and examined the Eol documents and have ascertained that they contain no inconsistencies, errors or discrepancies and have otherwise familiarized ourselves with all conditions of the Eol which may affect our Proposal and all queries on other contractual matters have been addressed.

We represent and warrant to Client the information furnished by us is complete, accurate, unconditional, and fairly presented.

We have the necessary capacity and experience to execute the assignment and participate in the RFP, if shortlisted.

We follow all the terms and conditions of the Eol; there is no information, data or documents which have not been disclosed which may prejudicially affect Client's evaluation or decision in relation to pre-qualification shortlisting.

We have all the necessary corporate and statutory approvals and authorizations to participate in this Eol.

We acknowledge that we have neither failed to perform any contract, as evidenced by imposition of a penalty by an arbitral or judicial client or a judicial pronouncement or arbitration award against us or any of our director/trustee/partners or key officials nor has been expelled from any project or contract by any public entity nor have had any contract terminated by any public entity for any breach of contract by us.

We declare we have not been declared ineligible for corrupt or fraudulent practices in any tendering process.

We undertake that we will intimate Client of any material change in facts, circumstances, status, eligibility, or documentation relating to us during this Eol and till completion of ensuing RFP process.

This Proposal shall be construed, interpreted, and governed, in all respects, by Assam Public Procurement Act, 2017, Assam Public Procurement Rule, 2020 and the relevant laws of India, without reference to its conflict of law principles. The Courts at Guwahati will have exclusive jurisdiction in respect of all matters arising out of this Eol process.

We undertake that we have not been debarred or blacklisted by any government (Central/State) agency or PSU and fulfill all eligibility criteria as stipulated in Para 3.2.4 of this Eol document.

We have provided details, in accordance with the instructions and in the form required by the Eol and have attached the same as appendices to this application.

Yours faithfully,

[Signature and Details of the Applicant/ Authorised Representative]

## Annexure 2: Applicant Details

<b>1. Organizational Details</b>	
1.1. Full Name	
1.2. Legal Status (Society/ Company/ Proprietorship, as applicable)	
1.3. Jurisdiction of Incorporation	
1.4. Year of incorporation / registration	
1.5. Registration Number (Society/ Company/ Proprietorship, as applicable)	
1.6. Registered Address of the Head Office of the Coaching Institute (only if the Coaching Institute is located outside Assam)	
1.7 Registered Address of the Local Office or Head Office in Guwahati (as applicable)	
<b>2. Details of Authorised Signatory</b>	
2.1 Name	
2.2 Designation	
2.3 Address	
2.4 Contact Details	
2.5 Website	
<i>(Copy of the document of authorisation to be provided)</i>	
<b>3. Tax Registration Details</b>	
<b>3.1. GST</b>	
<b>3.2. Income Tax</b>	
4. Trade License	
<b>5. Contact Person for this Proposal</b>	
<b>5.1. Name</b>	
<b>5.2. Address for Courier</b>	
<b>5.3. Office Phone</b>	
<b>5.4. Mobile Phone</b>	
<b>5.5. Fax No.</b>	
<b>5.6. E-mail Address</b>	
<b>6. Certifications, Awards &amp; Accreditations, if any</b>	

Date:  
Place:

Signature of the Applicant



### Annexure 3: CA Certificate (Financial Information)

*On the letter head of Chartered Accountant/Statutory Auditor*

We/I have verified the Audited Financial Statement of Accounts and other documents of..... having registered office at ..... pertaining to the financial year 2020-21, 2021-22 and 2022-23. Based on our verification of the aforesaid statements and records, we certify that the following details are true to the best of our information and according to the explanation given to us.

**(Amount in INR Lakhs)**

Financial Information	Financial Year			Average
	2022-23	2021-22	2020-21	
	Audited	Audited	Audited	
Annual Turnover				
Annual Profit Before Tax				

I/ We also certify that the Applicant has at least 4 (four) years of experience in coaching sector as on 1<sup>st</sup> September, 2023.

Date:

Signature and seal of the CA firm

Place:

**UDIN :** .....

Note:

- In case audit of 2022-23 financial statements are not complete, the Applicant may furnish audited financial statements for 2019-20, 2020-21 & 2021-22 and appropriate disclosure shall be made in the certificate.*
- Documentary evidence in support of the 4 years or more experience in coaching sector.*

## Annexure 4: Power of Attorney

### Format for Power of Attorney for Signing of Application (On a Stamp Paper of Rs.100/-)

#### Power of Attorney

We, ..... (name and address of the registered office) do hereby constitute, appoint and authorize Mr./ Ms. ....(name and residential address) who is presently employed with us and holding the position of .....as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our response to the EoI for shortlisting of eligible applicants to participate in the RFP process for selection of an agency to 'Impart Classroom Coaching at Assam Administrative Staff College, Khanapara, Guwahati – 22 to the aspirants of Central Civil Service (IAS and Allied Services) for CCE Examination, 2024 conducted by UPSC' including signing and submission of all documents and providing information to the Director of Training, Assam Administrative Staff College, Jawaharnagar, Khanapara – 22 and its officials or representatives, representing us in all matters before Client, and generally dealing with Client in all matters in connection with our EoI response.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds, and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

For \_\_\_\_\_

(Name, Designation and Address)

Accepted

\_\_\_\_\_(Signature)  
(Name, Title and Address of the Attorney)

Date : \_\_\_\_\_

#### Note:

- i. *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, as laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*
- ii. *In case an authorized Director or key officials of the Applicant signs the Application, a certified copy of the appropriate resolution/ document conveying such authority may be enclosed in lieu of the Power of Attorney.*

## Annexure 5: Affidavit

### Affidavit

(To be submitted on non-judicial stamp paper of minimum Rs.50/- duly certified by Notary)

We, M/s. .... (the Applicant), (the names and addresses of the registered office) hereby certify and confirm that:

- (i) We or any of our promoter(s) / director(s) / partner(s) are not blacklisted or otherwise disqualified pursuant to any debarment proceedings by any Central or State Government, Local Government or Public Sector Undertaking in India from participating in any bidding process, either individually or as member of a consortium as on the \_\_\_\_\_ (Date of Signing of Application).
- (ii) We are not insolvent, in receivership, bankrupt, being wound up, having our affairs administered by a court or a judicial officer, having our business activities suspended or subject of legal proceedings for any of the foregoing reason.
- (iii) We or any of our promoter(s), director(s), partner(s) and officers are not convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of *three years* preceding the commencement of the procurement process.
- (iv) There is no conflict of interest in submitting this Proposal

We further confirm that we are aware that, our Application for Shortlisting of Organisations to participate in the bidding process for eligible parties to select the most suitable of them to implement Classroom Coaching at Assam Administrative Staff College, Khanapara, Guwahati – 22, would be liable for rejection in case any material misrepresentation is made or discovered at any stage of EoI evaluation or thereafter during RFP and the agreement period.

Dated this .....Day of ....., 20.....

Name of the Applicant

.....  
Signature of the Authorized Person

.....  
Name of the Authorized Person