

GOVERNMENT OF MAHARASHTRA

SAMAGRA SHIKSHA, MUMBAI

Maharashtra Prathamik Shikshan Parishad,
Jawahar Balbhavan, Netaji Subhash Road,
Charni Road, Mumbai- 400 004.

TENDER PAPERS

e-Tendering System

FOR THE WORK OF

**Name of : Under STARS Projects RFP for selection of an
Work Agency to implement A-School-based vocational
education for “out of school children” for Beauty
& Wellness trade in 30 Schools.**

Amount put to Tender : 1,84,30,000/-

Earnest Money Deposit : 1,84,300/-

<http://mahatenders.gov.in>

**STATE PROJECT DIRECTOR,
SAMAGRA SHIKSHA,
CHARNIROAD, MUMBAI**

Notice Inviting Proposals

The Ministry of Education (MoE), Government of India, has provided financing towards the pilot intervention on the provision of Vocational Education for Out of School Children of age 14-18 years. Besides MoE, this pilot intervention is also providing support to designate a nodal institution for managing the same to various States including Maharashtra by deputing a dedicated cell within an existing state-level nodal institution. In this context, the State Government of Maharashtra (GoM) intends to apply part of the proceeds to an agency for skill training. The agency for skill training, for which Proposals are being invited to establish Thirty (30) "Skill Training Centers" in school premises of various districts which will support the implementation of Skill Training of Out of School Children of age 14-18 years with requisite experience and capabilities. The Scope of Work has been detailed in the attached Terms of Reference (TOR) for the assignment.

The Client now invites eligible agencies to indicate their competence and interest in providing the services. Interested agencies should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services

The last date mm receipt of the proposal is -----2022. The agency will be selected through a Quality-cum-Cost Based Selection (QCBS) process. Interested bidders will have to submit the Id through a two-envelope system. The first envelope will include the technical proposal and the second will contain the financial proposal.

The Request for Proposal (REP) is available at www.mahatenders.gov.in e-tender website of the Government of Maharashtra.

The proposals may be sent to the undersigned at the below-mentioned address:

**Samagra Shiksha, Maharashtra
Maharashtra Prathamik Shikshan
Parishad, Mumbai, 1st Floor,
Jawahar Bal-Bhavan, Netaji
Subhash
Marg, Charni Road (West),
Mumbai - 400 004.,**

INSTRUCTIONS TO THE TENDERER

PLEASE ATTACH SCANNED COPIES OF FOLLOWING DOCUMENTS

while submitting the E-Tender

1. Declaration of the Training Partners on Training Partners Letter Head in PDF format.
2. A certificate or Photostat copy of valid Registration Certificate.
3. Photostat of attested copy of Partnership deed/certificate of Incorporation of company and power of attorney, if necessary.
4. Photostat copy of Valid last 5 Years Income Tax Returns and Audited Financial Statement (including Form 3CB/3CA, Audited Balance Sheet, Trading A/c., Profit & loss A/c. along with schedules/annexures. with UDIN wherever necessary)
5. Scanned from original / attested copy of Valid Professional Tax Registration Certificate in the form of PTR and PTE under section (1) of section 5 of Maharashtra State Tax on Profession, Trade callings and Employment Act 1975, Rule 3 (2) for employees including technical personnel from the Professional Tax office of the concerned District of Maharashtra with its latest valid clearance certificate upto 31.03.2022. "No Dues Clearance Certificate/Tax Payment Challan" from competent authority should be submitted.
6. Evidence of access to line(s) of credit or availability of other financial resources facilities (10% of contract value) certified by the Bankers. (Not more than 3months old on the date of tender opening.); (Bank Solvency)
7. A list of works tendered for and in hand (Form No. I) along with copy of work order & work completion.
8. A list of work of similar type and magnitude carried out (Form No. II) along with copy of work order & work completion.
9. A list of work of plant and machinery immediately available with the Tenderer for this work (Form No. III)
10. Details of Technical Personnel on the role of the tenderer
11. Details of work done during last five years (Abstract)
12. Details of work done during last five years
13. Copy of Affidavit.
14. Copy of PAN Card.

15. Copy of GST Registration Certificate.
16. Copy of submitted GST return at least up to the month of June, 2022.
17. For Electrical work the MOU / Agreement (Notarized on Rs. 100/- Stamp Paper) with registered contractor with registration certificate for this work should be submitted in technical envelope.
18. Online tender's entire document must be signed & sealed by the bidder & submit in envelope no. 1.
19. Original copy of Tender Fees, Processing fees, E.M.D should be paid online on the website of <https://mahatenders.gov.in> and receipt of Tender Fees, Processing fees, E.M.D must be upload in Technical Envelope.
20. Turnover certificate of last five years authorised by CA on his letter with mandatory UDIN number shall be submitted.
21. Bid capacity certificate authorised by CA on his letter head with mandatory UDIN number shall be submitted.
22. ESIC & PF Registration certificated with current challan copy.
23. Pre-Bid Conference: On dt. 00/00/2022 at 04.00 PM at the office of the State Project Director, Maharashtra Prathamik Shikshan Parishad, Charni Road, Mumbai. If the prospective bidder have any queries/suggestions regarding tender conditions; they should submit their queries in given format as per Annexure-III (Pre-Bid Queries Format) only in writing & submit physically at office of MPSP as well as email the same in Microsoft Excel format at mpspmah@gmail.com on or before 10/10/2022 till 04.00 PM. Only suggestions received in writing will be considered & may be clarified in pre-bid conference and any modification of the tender documents, which may become necessary as a result of pre-bid conference, shall be made by MPSP exclusively through the issue of an addendum/corrigendum. The tender uploaded shall be read along with any modification. Authorized representative of prospective tenderer(s) can attend the said meeting. Prospective bidder should submit their Authorized Representative's authorization letter to attend the pre-bid conference physically at office of MPSP as well as email the same at mpspmah@gmail.com on or before on or before dt. 10/10/2022 till 05.00 PM. Only one authorized representative of the Prospective Bidders allowed to attend the pre-bid conference. Non-attendance at pre-bid conference shall not be a cause for disqualification of a tenderer. The suggestions/quires received in pre-bid meeting may not be considered, if the same are not in consonance with the requirements of the tender/project MPSP reserve right to accept/reject any suggestions or objection and addition/deletion in bid document.

Important Note : Please note that omission to attach any of the above documents is likely to invalidate the tender.

Table of Contents

Sr. No.	Description
1.	Schedules of Activities
2.	Other Key Information
3.	Disclaimer
4.	Definitions and Glossary
5.	Terms of Reference
	Assignment Title
	Background
	Overall Programme Objective
	Scope of Service
6.	Organization and Staffing
7.	Scope of Work
8.	Deliverables
9.	Monitoring & Reporting
10.	Duration and Timeline of Assignment
11.	Facilities Provided by Client
12.	Payment Schedule & Terms
13.	Activities to be Taken up by Agency
14.	Evaluation of Bids
	Criteria for Technical Evaluation -I
	Criteria for Technical Evaluation -II
	Financial Bid Evaluation
15.	Other Tenets
16.	General Terms & Condition
17.	Force Majeure
18.	Responsibilities of Samagra Shiksha
19.	Application Procedure
20.	Annexures

Milestones	Date
Tender Reference	RFP for selection of an Agency for implementation of (30) 'Skill Training Centers' at various schools for vocational education of Out of School Children of age 14 to 18 years.
Title of Work	'Skill Training Centers' at various schools for vocational education of Out of School Children of age 14 to 18 years.
Tender Fee	INR 20,000/- (Twenty Thousand Only)
Earnest Money Deposit (EMD)	INR 1,84,300/- (Rs. One Lakhs Eighty Four Thousand Three Hundred only)
Tender Publish Date	29/11/2022
Bid Validity Period	120(One hundred and twenty) days from the date of Opening of technical bids
Pre-bid meeting	5/12/ 2022 (11:30Hrs)
Last date for submission of all (technical and financial) Online bid	13/12/2022 (11:00 hrs.)

1. Schedule of activities

Last date for submission of all hard copies (technical and financial)	14/12/2022 (17:00 hours)
Opening and Assessment of Technical Bid	15/12/2022 (14:00 hours)
Technical presentation by Qualified Bidders	<p>The date and time of opening of the technical presentation will be notified after the assessment of technical bids -</p> <p>All qualified bidders must be prepared with 30 mins technical presentations.</p> <p>Technical presentations will be done through online/Offline mediums. In the case of online. Details and links of the meeting will be intimate by mail or letter.</p>
Opening of Financial Bid	<p>The date and time of opening of the financial bid will be notified after the finalization of the technical evaluation (technical bid + technical presentation)</p> <p>Financial bids will be opened only for those bidders who qualify on the basis of technical bid and technical presentation.</p>
Contact person for queries	Mr. Rajendra Shahade (Nodal Officer) Contact details- 022 23639301 mpspce@gmail.com
Official mail Id	mpspmah@gmail.com

Sd-/
State Project Director
Samagra Shiksha
MPSP, Mumbai

2. Other Key Information

Item	Reference : MPSP/SS/VE/88-B/2022-23/
RFP No.	21 State Project Director, Samagra Shiksha, Maharashtra
Title	'Skill Training Centers' at various schools for vocational education of Out of School Children of age 14 to 18 years.
Issuing Authority	Samagra Shiksha, Maharashtra
Contact person details	Mr. Rajendra Shahade Phone No. 022 23639301
Website address	Samagrashiksha.maharashtra.gov.in
Pre-bid Meeting (offline)	Office of the State Project Director Maharashtra Prathamik Shikshan Parishad, 1 st Floor, Jawahar Bal-Bhavan, Netaji Subhash Marg, Charni Road, Mumabi 400 004
Address for submission of Technical Proposal	Office of the State Project Director Maharashtra Prathamik Shikshan Parishad, 1 st Floor, Jawahar Bal-Bhavan, Netaji Subhash Marg, Charni Road, Mumabi 400 004
Validity of the Proposal	120 days from the last date of submission of the Technical Proposal
Consortium	Not Allowed

Important Notes:

- The State Projector, Director, Samagra Shiksha, Mumbai reserves the right to amend any or all conditions of this RFP document before the last date of submission of proposals or to change the above schedule at any time, without assigning any reasons whatsoever.
- Unconditional proposals need to be submitted before the last date & tie for submissions of the proposals under this RFP.

Government of Maharashtra
Maharashtra Prathmik Shikshan Parishad,
Samagra Shiksha, Mumbai
E-Tender Notice No.- 22 Year 2022-23

Tenders under Samagra Shiksha

**Name of
Work:-**

1. Selection of Vocational training partner for out of school children Under STARS project in 120 Schools.

State Project Director, Samagra Shiksha, Mumbai is
inviting online tender Selection of Vocational training partner for
out of school children.

Tender Publish	29/11/2022 from 10:00 Hrs.
Pre-bid Meeting	5/12/2022 at 11:30 Hrs.
Tender sale & Acceptance	29/11/2022 from 10:00 Hrs. to 13/12/2022 upto 11:00 Hrs.
Submission of Hard Copy of Technical Documents (Offline).	13/12/2022 from 11:05 Hrs. to 14/12/2022 upto 17:00 Hrs.
Tender Opening	15/12/2022 at 14:00 Hrs. (if Possible)
Tender Download	Tender can be download from this website www.mahatenders.gov.in Corrigendum/explanation/Extension will be upload at above website and it cannot be displayed on any other media. Tenderer may be alert and visit the website regularly.

Note:-	If any changes in RFP it will be published on website of www.mahatenders.gov.in .
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SD/-
State Project Director,
Maharashtra Prathmik Shikshan
Parishad,
Samagra Shiksha,
Mumbai

3. Disclaimer

The information contained in this Request for Proposal (RFP) document or subsequently provided to the bidder, whether verbally or in documentary form by or on behalf of the Client or any of their employees or advisors, is provided to the Agency on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided. This RFP is not an agreement and is neither an offer nor invitation by the Client to the prospective bidder or any other person.

The purpose of this RFP is to provide the interested bidders with information that may be useful to them in the formulation of their Proposals pursuant to this call for proposal. This RFP may include information, which may reflect the assumptions arrived at by the Samagra Shiksha in relation to the program implementation. Such assumptions, assessments, and statements do not purport to contain all the information that each agency may require. The assumptions, assessments, statements, and information contained in the RFP may not be complete, accurate, adequate, or correct. Each agency is therefore encouraged to conduct its own investigation and analysis and should check the accuracy, adequacy, correctness, reliability, and completeness of the assumptions, assessments, and information contained in the RFP and obtain independent advice from appropriate sources.

The Samagra Shiksha accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein. The Samagra Shiksha, its employees, and advisers make no representation or warranty and shall have no liability to any person including any bidder under any law, statute, rules or regulations or tort, principles of restitution for unjust enrichment or otherwise for any loss, damages, cost or expenses which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness reliability or completeness of the RFP and any assessment, assumptions, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process. The Samagra Shiksha also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any bidder upon the statements contained in this RFP. The Samagra Shiksha may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment, or assumption contained in this RFP.

The issue of this RFP does not imply that the Samagra Shiksha is bound to appoint the selected firm for the implementation of the program and the State Project Director, Samagra Shiksha reserve the right to reject all or any of the proposals without assigning any reasons whatsoever.

4. Definitions and Glossary

1. "Client" means the nodal agency "Samagra Shiksha, Maharashtra" that signs the Contract for the Services with the selected Agency.
2. "Agency/Agencies" means a Vocational Training Provider / Training Provider with the requisite capability to provide the service desired by the client & which fulfill the eligibility criteria as set in the RFP
3. "Contract" means a legally binding written agreement signed between the client and the selected agency
4. "Day" means a calendar day
5. "State Government" means the Government of Maharashtra
6. "Proposal/Bid" means the Eligibility Proposal, Technical Proposal, and the Financial Proposal of the bidder in response to the RFP.
7. "Proposal due date" means the last date for submission of the bid
8. "RFP" means the Request for Proposals Prepared by the Client for the selection of an Agency.
9. "Services" means the work to be performed by the Agency pursuant to the Contract.
10. "TOR" means the Terms of Reference that explain the objective, scope of work, activities, and tasks to be performed, respective responsibilities of the Client and the Agency, and expected results and deliverables of the assignment.

5. Terms of Reference

Assignment Title: Selection of Agencies in Maharashtra for establishing Thirty (30) 'Skill Training Centre' for Beauty & Wellnesstrades at the school premises for Out of School Children of age group 14 to 18 years.

Background

The National Education Policy 2020 aims to bring about two cores out of school children into the mainstream. NEP 2020 aims to provide infrastructure support and innovative education centers to bring back dropouts into the mainstream. Besides tracking students and their learning level, facilitating multiple pathways to learning involving both formal and non-formal education modes and association of counselors, Vocational Training providers, and well-trained social workers with schools.

The dropout rate of the student after standard 8th is high due to livelihood requirements and family responsibilities. Also, students appearing for standard 10th Board Exams fail in some subjects and hence could not continue further school education. Vocational Education could be promoted for such students to build their employability skills as well as help them in completing/continuing school education. It is required to provide them support to get them skilled with short-term courses as per their continuous improvement in the selected field, which will help them to get NSQF certification for the respective trade in Vocational Education. Also, the focus is to bring them back into the education system by encouraging them to complete secondary and higher secondary education through channels of Open schooling as well.

Overall Program Objective

EstablishThirty (30) "Skill Training Centers" at school premises for out-of-school children of age group 14 to 18 years as well as students enrolled in the schools and impart them short-term Vocational Education courses. The Project focuses on improving the employability skills of these children. The Specific components that the project will support are as follows:

1. Establish skill Training Centers for Out of School Children of age 14-18 years, as well as students, enrolled them in identified 30 school premises.
2. Providing all the required tools and equipment as per the requirement of job roles keeping the standards with the norms. The list will be provided by Samagra Shiksha with specifications.
3. Mobilization of identified Out of school children of age 14-18 years from the nearby area. For the students commuting from the nearby area, there will be the transportation allowance/incentive allowance to be released after the approval of the Headmaster.

4. Imparting short-term vocational education courses in the sectors already mentioned in this RFP for Out of School Children of age 14-18 years.
5. E-soft skills (Computer literacy, language, and workplace-based interpersonal skills relevant for the sector/trade) in Out of school children undergoing training.
6. Career Counselling to work in the relevant field and individual report.
7. Guidance to set up entrepreneurial ventures.
8. Competency-based assessment and certification of out-of-school children of age 14-18 years. Students will get a certificate from Sector Skill Council.
9. Industrial visit, On-Job Training/Internship, Apprenticeship, and employability linkage support to out-of-school children based on their age.
10. Tracking of students till 3 months after the completion of the skill training course and providing placement support to candidates willing to get employed in private jobs.
11. Special attention will be provided for CWSN, orphans, and semi-orphan children.
12. To create awareness for this initiative for Out of School Children, radio jingles, posters, and other mediums will be incorporated.
13. Providing vocational education to the batch of in-school students during school hours. A minimum of 20 students enrolled in the school will also impart vocational education in the same center on the school premises. Students from 9th -12th will be eligible to take vocational education in this center.

The project will be implemented by the Samagra Shiksha, Maharashtra (State Project Director, Samagra Shiksha). In this context, the State has decided to hire an Agency to support the objective of the NEP and the project- Establishing Skill Training Centers in the schools of different trades for Out of School Children of age group 14 to 18 years.

Scope of Services

The agency will support the government in implementing the project by focusing on the following areas:

A. Infrastructure set up for 'School based-Skill Training Centers'

- i. Implementing Thirty (30) 'Skill Training Centers' for Out of School Children in schools identified by the client, based on the trade selected by the client.
- ii. The skill center is to be set up in line with the sector Skill Council norms for the chosen trade/sector.
- iii. The lab and equipment will be provided by the Client as per the requirement of the job the role approved by NSDC and Sector Skill Council

B. Human Resource

- i. The agency will provide Vocational Trainers who will facilitate the NSQF compliant Skill Training course and regular counseling of Out of School Children of age 14-18 years.
- ii. The Vocational Trainer must have requisite qualifications as per the criteria set by PSSCIVE, Bhopal.
- iii. There will be a Vocational Coordinator provided for every 30 schools to collect data, and facilitate mobilization and planning. Monthly reporting of the progress, supervise the work of Vocational Trainers. They will be recruited by Vocational Training Provider but, they need to report the assigned person from Samagra Shiksha as well.

C. Mobilization and Operations

- i. The Agency will be responsible for the mobilization of Out of School Children of age 14-18 years. The Agency must keep respective officials from Samagra Shiksha and District level informed while doing the exercise in the form of a monthly update report.
- ii. The Agency will be responsible to register every Out of School Child based on his/her Aadhar ID. The data security of the students with Aadhar details has to be maintained by the agency. Agency has to provide a biometric attendance system for the attendance of Out of School students.
- iii. If an Aadhar ID is not available, the child can be registered on the basis of any other ID.
- iv. The Agency will develop a system/tool where all the details of Out of School Children of age 14-18 years will be collected. This system will be further utilized to manage and track Out of School Children of age 14-18 years.
- v. Batch size at each center will have a total 40 Out of School Children and 20 in-school students. This proposal is for 1200 Out of school students and 600 in-school students at 30 centers. In-school students will impart Vocational Education during the academic year whereas, out of school students will have two batches of 20 students each per year.
- vi. Out of School Children will attend the NSQF compliant vocational education course of around 350-400 notional hours.
- vii. Girls dropping out of the school system will be encouraged to enroll in the course. They will be encouraged to pursue vocational education in non-traditional courses.
- viii. Out-of-school students will be encouraged to enroll in the schools in order to bring them back into the mainstream education system.
- ix. Special attention will be on the enrollment of Children with Special Needs (CWSN) to impart vocational education. Need assessment and eligibility of the CWSN students will be identified and appropriate job roles will be provided for CWSN
- x. Following sectors and job roles are selected for the implementation of vocational education. Bidders can apply for all the sectors but they will be shortlisted for a maximum of two sectors.

Sr No	Sector	Job Role
1	Beauty & wellness Sector Skill Council	Assistant beauty therapist

D. Skill Training and Monitoring

- i. The duration of the skill Training course will be as per the job role's notional hours. In any case, the notional hours must not exceed 450 hours. Customized packages of National Occupation Standards (NOSs) can also be created to complete a Qualification Pack (QP) based on the need of the Out of School Children. The client will provide a list of job roles for Out of School Children.
- ii. The enrollment of the students in the skilling center must be based on eligibility criteria (as mentioned in the qualification file play a job role).
- iii. Plan and organize at least 3 industrial/field visits for the Out of School children of age 14-18 years as well as in-school students.
- iv. Counseling of the Out of School Children of age 14-18 years before enrollment and after the completion of training.
- v. Organize and monitor On-Job-Training/Internships/Apprenticeships and provide employability linkage support to Out of School Children of age 14-18 years based on their age.
- vi. Develop a monitoring system to track the progress of Out of School Children throughout the course work and provide the information in the existing system on the basis of quality of training, internships, exposure to the field visits, guest lectures, and placement.
- vii. Track Out of School Children till 3 months after completion of their Skill Training Certification to understand their employability status and provide them Industry linkage for better employment opportunities if needed,
- viii. The Agency will deliver course-specific content and will be responsible for developing course material if required. If the agency develops course material should be approved by Sector Skill Council.

E. Assessment and Certification

- i. Conduct competency-based Assessment and Certification of Out of School Children of age 14-18 years at the end of the course in collaboration with the concerned Sector Skill Council
- ii. An independent assessment of trainees by Sector Skill Council.
- iii. After assessment each successful candidate must be awarded certification issued by the Certifying Agency to ensure acceptability in the industry.
- iv. The Assessment and Certification process shall be as per guidelines and norms issued by NSDC/MSDE/NCVET from time to time.

F. Knowledge documentation and dissemination

- i. Assist documentation (video documentaries, case studies, and print material) and bring in best practices for international and national dissemination
- ii. Organizing outreach program in the vicinity of the skill center to make the community aware of the project

6. Organization and Staffing

Thirty (30) 'Skill Training Centers for Out of School children of age 14-18 years will be established in identified school premises in the state. The skilling will run one trade per center. Each center would require one trainer for each sector to manage the daily operations of the center and teach the coursework to the Out of School Children of age 14-18 years and the in-school students. The proposed areas to establish the skill centers and trades for each Centre are given below:

Sr. No.	Name of Position	No. of Appointment	Qualification
1.	Vocational Trainer	30	As per criteria of PSSCIVE. Bhopal

Role of Vocational Teachers/Trainers

The Vocational Teachers/Trainers will be responsible for the following:

- a. Prepare and maintain in-school and Out of School Children records that include attendance records, plans for their careers, and contact information.
- b. Design and develop activity/training plans that allow Out of School Children to learn how to use the tools, equipment, technology, and techniques necessary to perform the task required for the job.
- c. Develop teaching aids by creating visual aids, providing homework assignments, and developing study guides and lists of resources including digital resources.
- d. Inculcate soft skills (computer literacy, language, and workplace interpersonal skills relevant for the sector) in Out of School Children at age 14-18 years. Create and administer oral, and written, performance exams that evaluate Out of School Children's performance and their progress.
- e. Counsel the Out of School Children of age 14-18 years, discuss their progress, and provide constructive feedback.
- f. Advise Out of School Children of age 14-18 years on career decisions, including providing guidance and suggestions regarding future skill training, possible specializations, and other career-related matters.
- g. Students to attend training sessions and seminars organized by clients to further nourish their own education regarding technological and procedural changes in the concerned field.

- h. Encourage and coordinate Out of school Children of age 14-18 years to District Vocational Cell to involve them in the mainstream education system.
- i. Ensure the maintenance, up-keeping, and security of the tools and equipment.
- j. Ensure the implementation of vocational education for in-school students throughout the year is as per the norms of Samagra Shiksha and as per the guidelines of the Centrally sponsored scheme of Vocational Secondary and Higher Secondary Education.

NOTE

Within (Fifteen) days from the start date of the contract and work order, the Agency will be required to deploy the Vocational Trainers as per the requirements of the RFP. Thereafter, another 15 days to mobilize the candidates.

7.Scope of Work

- Bidder has to deploy One Full-time Vocational Trainer Per School for Training of School students for at least 10 Months as per PSSICVE Bhopal Guidelines
- Bidder has to deploy One Full-time Vocational Coordinator Per 30 School for atleast 10 Months as per PSSICVE Bhopal Guidelines
- Bidder has to conduct the following activities for School Children 4 Guest Lecture and 2 Industry visits for School Children
- Bidder has to conduct skill training for re-alignment of at least 1200 OOSC into mainstream education or get engaged in livelihood activities across 30 Schools, which would broadly involve following activities:
 - a) Mobilization of OOSC
 - b) Biometric Attendance of In School children and OOSC
 - c) Online Tracking & Monitoring system of Students, Trainer & Coordinator
 - d) Counselling of OOSC for alignment to mainstream education or NIOS etc.
 - e) Tracking of OOSC for 3 months for engagement in livelihood activities, if not aligned back in mainstream education
 - f) Any extra Payment to VC/ VT by VTP, if required
- Bidder has to pay Travel Cost to OOSC @ INR 500/- Per Month for the students who complete 80% attendance, which will be reimbursed to Bidder
- Bidder has to conduct Internship for 1200 OOSC Students, for students who could not be aligned into mainstream education
- Bidder has to get assessments and certification done from any awarding body as per NCVET guidelines for 1800 Students

8. Deliverable

The Agencies shall submit the following deliverables:

- i. Monthly progress reports should be sent 40 days from the date of signing of the contract, highlighting progress against the agreed operational plan and timelines.
- ii. Document proof of NEFT-RTGS of travel and refreshment allowance along with actual attendance of the current month must be submitted to the state office on or before the 5th day of the succeeding month.
- iii. A final report at the end of the project must be prepared. The report will be shared with the key stakeholders and their comments will be sought on the report. A final report will be submitted after incorporating the comments of the Client.
- iv. Assessment report on skill up-gradation and increase in employability skills of Out of School Children of age 14-18 years after the completion of skill training course.
- v. Details of Guest lectures, and industrial/Field visits will be shared on monthly basis.
- vi. Exit survey report for Out of School students after the assessment is conducted, mentioning placement, vertical mobility, mainstreaming in formal education
- vii. Submitting the follow-up survey report after six months of certification.

9. Monitoring and Reporting

The Agencies will report to the State Project Director, Samagra Shiksha, Mumbai, Government of Maharashtra. The Agencies will develop and submit monthly progress reports highlighting progress against the roadmap/work plan developed at the beginning of project implementation. Vocational Education, Samagra Shiksha will supervise and monitor the work of the agency.

10. Duration and Timeline of the Assignment

The MOU is valid for two years from the date of signing of the MOU. The MOU may be extended on the basis of the performance of services.

Additional targets for training of additional candidates in the School may be given during the period of MOU based on the availability of additional budget.

11. Facilities provided by the Client

The Client shall provide the Agencies access to relevant government staff, documents, datasets, reports, and notifications related to Out of School Children of age 14-18 years needed for the timely delivery of the program activities. Also, the Centre is located within the school premises; which will be accessible with the required infrastructure for training of in-school and Out of school students under the supervision of the school headmaster.

12. Payment Schedule and Terms

The release of funds will be in installments. The funds will be released to the Agencies for each center (Trade-wise) Selected as per the following schedule:

Installment	Recurring cost	Output parameter
1 st	20%	Enrollment of identified Out of School Children of age 14-18 years in all the school-based Skill Training centers and batch formation (min 12 to max 20 OoSC) per center per batch.
2 nd	50%	On the completion of Skill Training course of the enrolled out of School Children. Invoice eligibility - For all candidates with attendance equal to at least 75% against the total duration of the course.
3 rd	20%	On the completion of the assessment and certification of all the enrolled Out of School Children. Invoice eligibility - Out of 3 rd Installment, will be deducted on prorated basis in respect of non-qualified candidates who failed the assessment process or did not complete the course.
5 th	10%	<ol style="list-style-type: none">1. Number of students brought back into mainstream education system2. Career Counseling3. Career Mela4. Apprenticeship support5. After submission of the Final Report by the Agency.6. Exit Survey and Placement data

Note:

- This payment schedule does not include the stipend for travel costs. The payment regarding It includes Rs. 2000 per candidate for the entire program for Out of school students only. It will be disturbed by the Client after submission of actual attendance proof by the agency within 5 days of the succeeding month. This amount will be paid to only those students who successfully complete their assessments.
- For criminals, the agency will submit proof of RTGS to the client after the release of the stipend to the students.
- If any of the total training centers agreed upon to run by an Agency becomes non-functional, the agency concerned will be penalized at the

rate of 5% of the total agreed contractual amount. If the drop ratio of each center crosses 30%, the penalty could be imposed.

- Assessment cost of Sector Skill Council will be considered.

13. Activities to be taken by the agencies:

- Trainer Development - Provide full-time Vocational Trainers as per the trainer's qualification norms prescribed by the PSSCIVE, Bhopal.
- Deployed Trainers and staff Salary: Salaried to be paid to the Trainer and staff by the agencies
- Training Delivery as Stated by the client:
 - Understand the existing content of the curriculum prepared by PSSCIVE, Bhopal, and get it delivered through its faculty effectively in the classroom.
 - Ensure that the entire vocational content designed is delivered in the classroom within the stipulated time. Ensure quality parameters are met.
 - Ensure to conduct an internal assessment as per the pattern set up for the domain.
 - Conduct soft skill training including- preparing the students for placement as per the industry requirement.
- Service Level Terms: Following Service, Level Terms will have to be adhered to by the selected agencies
 - Complete the syllabus as per the timeline.
 - Conduct practical sessions as per the syllabus.
 - Conduct / facilitate industry interaction and interface in the form of Guest lectures by domain-related experts.
 - On-the-Job Training
 - Internship and/or industry exposure visit for the students
 - Placement/Apprenticeship of eligible and interested students.

14. Evaluation of Bids

The evaluation would consist of the following steps:

1. Evaluation of Technical Criteria I and II
2. Evaluation of financial Bids
3. Combined Evaluation of Technical and Financial Bids (QCBS 70:30)

A. Eligibility Criteria for Technical Evaluation I: (To be supported by documentary evidence):

Sr. No.	Criteria	Unit	Minimum Requirement	Prerequisite
1.	Having NSDC partnership as on 31.10.2022 (‘Funded’ /‘Non-funded’)		YES	Mandatory

Sr. No.	Criteria	Unit	Minimum Requirement	Prerequisite
	Training Partners only, approved by NSDC to impact fee-based training programs)			
2.	Organization incorporation date, Should have company/firm registered/registration in India under Companies Act 1956 or 2013 with their registered office in India OR a partnership firm and should be registered under Partnership Act, 1932 in India since last 5 years OR a Sole Proprietorship with valid Certificate/License issued by Municipal authorities under Shop and Establishment Act OR a Micro, Small & Medium Enterprises (MSEs) registered with District Industries Centre or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Dte. Of Handicraft & Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises, and vendors registered with NSIC under a single point vendor registration scheme. All MSEs shall submit relevant document viz. copy of valid Entrepreneurs Memorandum (EMPart-II) / NSIC certificate /Udyog Aadhar Memorandum (UAM).	At least 5 years of existence of Bidders	On/ before <DD/MM/YYYY>	Mandatory
3.	Organization's presence in Maharashtra (Registered Office/Branch Office as on 30 th April 2022)	Existence of Registered Office or Branch Office	NA	Mandatory

Sr. No.	Criteria	Unit	Minimum Requirement	Prerequisite
4.	Number of Out of School Youth/College dropouts trained in the related sector in financial years: 2018-19, 2019-20, 2020-21, and 2021-22 across various skill development initiatives (scheme and non-scheme) (Document proof- assessment and certification of Out of School Children/Youth)	Number of Youth / Out of School Children	5000	Mandatory
6.	Average annual turnover of agency in last 3 years: 2019-20, 2020-21, and 2021-22	INR Crores	5	Mandatory
7.	MOU/SLA/LOI/LOE with relevant industry, In Proposed Sector Valid as on the 31 st Oct 2022		5	Mandatory
8.	Valid GST Registration in the State of Maharashtra			Mandatory
9.	Approval from NSDC, in imparting Skill Development Training in interested Sectors		NSDC Approval in Term Sheet / Sector Addition & Confirmation	Mandatory

B. Eligibility Criteria for Technical Evaluation Criteria-II

Sr No	CATEGORY	CRITERIA	MARKS
1	Should have company/firm registered/registration in India under Companies Act 1956 or 2013 with their registered office in India OR a partnership firm and should be registered under Partnership Act, 1932 in India since last 5 years OR a Sole Proprietorship with valid Certificate/License issued by Municipal authorities under Shop and Establishment Act OR a Micro, Small & Medium Enterprises (MSEs) registered with District Industries Centre or Khadi & Village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Dte. Of Handicraft & Handloom or any other bodies specified by Ministry of Micro, Small & Medium Enterprises, and vendors registered with NSIC under a single point vendor registration scheme. All MSEs shall submit relevant document viz. copy of valid Entrepreneurs Memorandum (EM Part-II) / NSIC certificate /Udyog Aadhar Memorandum (UAM)& Registered as Vocational Training Partner/ with NSDC as on 31.10.2022	< 4 yrs.	2.5
		5-8 yrs.	5
		>8 yrs.	10
2	No. of School Schools in which training is Provided by the Vocational Training Partneras as on 31.10.2022	Less than 150	0
		150-500	5
		500-1000	10
		More than 1000	15
3	No. of School Youth / Out of School Children trained in proposed Sectors in Financial Years: 2019-20, 2020-21 and 2021-22 across various (scheme and non-scheme) skill Development Initiatives. (Document proof-assessment and certification of Out of School Youth)	Less than 5000	0
		5000-10000	2.5
		10000-15000	5
		More than 15000	10
4	Average Annual Turnover of the Vocational Training Providers (VTPs) in last 3 Financial Years	5 Cr to 10 Cr	2.5
		10 Cr- 15 Cr	5
		>15 Cr	10

5	No of Placement Conducted in proposed sector in FY 2019-20,2020-21 & 2021-22 as reported on Skill India Portal (Including erstwhile SDMS) across various (scheme and non-scheme) skill Development Initiatives	1000	0
		1000 to 1500	5
		More than 1500	10
6	Head Office / Branch Office / No. of Self-Owned Operational Training Centres in the State of Maharashtra	Less than 5	0
		5 to 7	2.5
		More Than 7 <=10	5
		More than	10
7	MOU/SLA/LOI/LOE with relevant industry, In Proposed Sector Valid as on 31.10.2022	>5	0
		5-10	2.5
		10-15	5
		More than 15	10
8	Presentation by Vocational Training Providers (VTPs)	Focusing on methodology, plan of action, Q&A, and strategy to start short-term courses.	25
Total Marks (Max)			100

C. Eligibility Criteria for Financial Bid Evaluation:

A Fixed-price fee to be quoted for the entire scope of work for the aforementioned assignment. Prices quoted should be inclusive of all fees towards the complete scope of work, and all taxes and shall also include all expenses incurred for the execution of the contract such as travel expenses, transportation expenses, other expenses, office expenses, out-of-pocket expenses etc.

1. The fixed price fee quoted must be inclusive of all taxes.
2. Conditional Financial Bid shall be rejected.
3. Samagra Shiksha, Maharashtra will follow the process of online tender for submission of the bids with the view to increase participation and greater transparency in the process for all bidders, the complete bidding process (Technical bid and Financial) will be online and through the envelope system. All the notifications and detailed terms and conditions regarding this tender notice hereafter will be published online on website /portal<http://mahatenders.gov.in>
4. Bidding documents can be seen downloaded and submitted in electronic format on the website <http://mahatenders.gov.in> as per the deadline mentioned in the notice details. Scanned copies of all required bidding documents must be submitted online and the hard copy of the same

documents (all except the financial bid) must reach the given office on or before the mentioned date.

5. Evaluation of the bid will be done on the basis of documents submitted online. If a particular document/page is illegible, for whatever reason, the document/page received in offline mode shall be entertained.
6. **The fee for RFP documents will be RS.20,000/- (Rupees Twenty Thousand only).** This fee is non-refundable and shall be submitted online only.
7. **A Bid Security / Earnest Money/ Earnest Money Deposit (EMD) will be Rs 1,84,300/- (Rupees One Lakhs Eighty Four Thousand Three Hundredonly) ONLINE mode**

Exemption of EMD & Tender Fees for MSME registered organizations/Firms.

Security Deposit in the form of PBG is 5% of the contract price. The Security Deposit will be released after the defect liability period i.e., 12 months from completion of work.

The earnest money should be valid up to at least 60 (Sixty) days beyond the validity period of the tender. The earnest money of unsuccessful bidders shall be refunded to them at the earliest, i.e. (a) against written application without any interest accrued thereon; and (b) after signing the contract with the successful bidder. The earnest money shall be forfeited in the event of withdrawal of the tender once submitted or in the case of a successful bidder who fails to execute the agreement within the period specified.

The Bid Security/Earnest Money/Earnest Money Deposit (EMD) of the successful bidder shall be refunded to him/her on receipt of the Performance Security Deposit/Performance Guarantee.

8. Samara Shiksha reserves the right to accept or reject any or all tender without assigning any reason even in the case of single Bid submission.
9. The Bidder will be liable to submit the proof of deposit of all legitimate government dues/taxes. The successful Bidder/Contractor at each time of raising a bill will issue a certificate that the government dues, GST, etc. Raised in the bill have been deposited in time, failing which the payment raised will not be made.
10. The contract agreement of the bidder can be extended on the basis of the performance of services.
11. The committee reserves the right to declare a particular bid responsive / non-responsive in order to arrive at decision on whether to accept or reject the particular bid.
12. Bidder (s) are to comply with the clarification(s) sought by the client.

13. No adjustment of the contract price shall be made on account of any variations in cost of labour and materials or any other costs components affecting the total cost in fulfilling the obligations under the contract. The prices, once offered, must remain fixed for the whole contract period.

Financial Bids shall be opened only for Bidders who are technically qualified under the Technical Evaluation (Achieving a minimum 70% technical score).

Formula to determine the scores for the Financial Bids shall be as follow:

$$SF=(FL/F),$$

(Rounded to two places of decimal)

Where,

SF is the Financial Score

FL is the value of lowest Commercial Bid

F is the price quoted in the bid under consideration

Combined Evaluation of Technical & Financial Bid:

- (i) The Total score of the Bidder will be determined as under based on the 70:30 QCBS: Total Score (TS)=(0.7XST) + (0.3XSF) (rounded to two places of decimal)
- (ii) The Bid of the Bidder, who obtains the highest TS value, will be rated as the best Bid. In the event of a tie, the bid with the highest technical score (ST) will be rated as the best bid Beyond that, Tendering Authority will decide the matter in its full discretion.
- (iii) The Authority will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the best bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily. The Authority shall however not bind itself to accept the best bid or any bid and reserves the right to accept/reject any bid wholly or in part.

Technical Evaluation Committee

- 1. State Project Director**
- 2. Joint Director (Administration)**
- 3. Deputy Director (F & A)**
- 4. Chief Engineer (Project)**
- 5. Programme Coordinator (Vocational Education)**

14. Other Tenets

- i) The board model as stated by the Samagra Shiksha is that the Agency will pay salary for all the staff deployed for the skill Training Centre.
- ii) a list Eligible Agencies shall be prepared based on the eligibility criteria mentioned.
- iii) Based on evaluation criteria, the eligible Agency will be evaluated, and a list of shortlisted Agencies will be prepared.
- iv) Shortlisted Agencies will be required to make presentations to the State / UT Government for technical presentations.
- v) Final selection of agencies will be done by the State Level Selection Committee formed by Samagra Shiksha. For each sector, the ranking of the Agencies would be done according to the total Qualification Points received.
- vi) The Agencies need not compulsorily have an operational branch office in Maharashtra but if any agency is awarded a contract agreement, then they must establish a branch office in Maharashtra,
- vii) The Out of School Children trained under this project cannot claim a job guarantee after their certification.
- viii) Infrastructure of permanent nature shall be retained as it will be an asset of the society/client after the completion of the project.

15. General Terms and Conditions

- i. The persons supplied by the agency should not have any police records / criminal cases pending against them. The agency/service provider should make adequate inquiries about the character and antecedents of the person whom they are recommending
- ii. The agency/service provider should also ensure that the personnel deployed are medically fit.
- iii. The successful bidder/ agency shall be responsible for the proper conduct of personnel deployed with this office. In case of any damage /loss/theft etc. To the property of this office caused by the personnel deployed by the agency. The agency will either be liable to make good the loss on the basis of the value of the property as determined by this office or the same could be recovered from the monthly payments/security deposit due to the agency.
- iv. The persons deployed by the agency/bidder shall not have claims of any employer and employee relationship against SAMAGRA SHIKSHA.
- v. The person deployed/taken over by the successful bidder/agency neither shall claim nor shall be entitled to pay, perks and other

facilitates admissible to other employees of SAMAGRA SHIKSHA during the currency or after the expiry of the contract

- vi. In case of termination of the contract on expiry of contract on its expiry or otherwise, the persons deployed by the successful agency/bidder shall not be entitled to or will have no claims for any absorption in any capacity in Samagra Shiksha.
- vii. The successful agency/ bidder shall be solely responsible for the redressal of the grievances/resolution of a dispute relating to persons deployed. SAMARA SHIKSHA shall in no way be responsible for the settlement of such issues.
- viii. The successful agency/bidder shall be responsible for compliance with all statutory provisions relating to Minimum Wages, Provident Fund and Employees State Insurance, etc. In respect of the persons deployed/taken over by it.
- ix. The successful agency/bidder shall also be liable for depositing all taxes.
- x. In case, the successful agency/bidder fails to comply with the statutory obligations/taxation liabilities under appropriate law as a result thereof, SAMAGRA SHIKSHA is put to any loss/ obligation, monetary or otherwise, the SAMAGRA SHIKSHA will deduct the same from monthly bills or from performance security.
- xi. The tax deducted at source (TDS) shall be deducted as per provision of Income Tax Act,1961
- xii. The bid is liable to be disqualified if:
 - Not submitted in accordance with this document.
 - During validity of the bid or its extended period, if any, the bidder increases his quoted prices
 - During the bid process, if a bidder indulges in any such deliberate act as would jeopardize or unnecessarily delay the process of bid evaluation and finalization.
 - Bid uploaded in incomplete form or not accompanied by requisite documents.
 - Bid received after due date and time
 - Bidder submits conditional bids.

16. Force Majeure

For the purpose of this Agreement, "Force Majeure" means an event that is beyond the reasonable control of a party, and which makes a Party's performance of its obligations hereunder impossible or so impractical as reasonably to be considered impossible in the circumstances, and includes, but is not limited to, war, riots, civil disorder, earthquake, fire explosion, storm, flood or other adverse weather conditions, strikes lockouts or other industrial action

(except where such strikes, lockouts or other industrial action are within the power of the Party invoking Force Majeure to prevent), confiscation or any other action by government agencies.

Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of Party or agency employees thereof, nor (ii) any event which a diligent Party could reasonably have been expected to both (A) take into account at the time of the conclusion of this Agreement and (B) avoid or overcome in the carrying out of its obligations hereunder.

The Client will decide the eventuality of Force Majeure which will be binding on both the parties.

No breach of Agreement

The failure of a Party to fulfill any of its obligations hereunder shall not be considered to be a breach of, or default under, this Agreement in so far as such inability arises from an event of Force Majeure, provided that the Party affected by such an event has taken all reasonable precautions, due care, and reasonable alternative measure, all with the objective of carrying out the terms and conditions of this Agreement. The vocational Trainers shall not be liable for forfeiture of its performance guarantee or/and bank guarantee, if and to the extent that its delay in performance or another failure to perform its obligations under the Contracts is the result of the Force Majeure.

Measure to be taken

- A Party affected by an event of Force Majeure shall take all reasonable measures to remove such eventualities
- Party's inability to fulfill its obligations hereunder with a minimum of delay.
- A Party affected by an event of Force Majeure shall notify the other party of such event as soon as possible, and in any event not later than fourteen (14) days following the occurrence of such event, providing evidence of the nature and cause of such event, and shall similarly give notice of the restoration of normal conditions as soon as possible.
- The parties shall take all reasonable measures to minimize the consequences of any event of Force Majeure.

Payments

In the event of Force Majeure is applied to the State of Maharashtra, then the client will continue to follow the payment schedule by giving concession to Vocational Trainers of non-submission of Deliverable for the period of 3 months. Post which, either party is allowed to terminate the contract under the clause Termination for Convenience.

Consultation

Not later than thirty (30) days after the Vocational Trainers have, as the result of an event, become unable to perform a material portion of the services, the parties shall consult with each other with a view to agreeing on appropriate measures to be taken in the circumstances.

Termination Clauses

Termination of Vocational Trainer

If any Vocational Trainer is not found suitable to the satisfaction of the Client, the concerned agency will straight away terminate the services of the said trainer and provide the substitute within ten (10) days.

Termination by the Client

The Client may at any time terminate the Contract by giving a Written notice of at least thirty (30) days, such notice to be given after the occurrence of any of the vents, terminate the contract if:

- The Agency fails to remedy any breach here of any failure in the performance of its obligations here under, as specified in a notice of or within such further period as the client may have subsequently granted in writing
- The Agency becomes insolvent or bankrupt or enters into any agreement with its creditors for relief of debt or takes advantage of any law for the benefits of debtors or goes into liquidation or receivership whether compulsory or voluntary:
- The agency fails to comply with any final decision reached as a result of arbitration proceedings.
- The Agency submits to the client a statement that has a material effect on the rights, obligations or interests of the Client and which the Agency knows to be false
- If the client would like to terminate the contract for reasons not attributable to the Agency performance, the Agency will need to clear all involves for the services up to the date of their notice.
- If the client would like to terminate the contract for reasons attributable to performance of all the Vocational Trainers provided by agency, the Client will give a rectification notice for 30 days to Agency in writing with specific observations and instructions
- If the selected bidder, in the judgement of the client, is found to be, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the contract.

Payment upon Termination

Upon termination of the Contract all pending payments due till the date of the termination the contract will be made by the Client to the Agency with 30 days of the contract termination (Provided the Agency has completed the obligations as mentioned in the payment scheduled terms and have submitted the invoices)

Suspension

The Client may, be written notice of suspension to the Agency, without any obligation (Financial or otherwise) suspend all the payments to the Agency here under if the Agency shall be in breach of this Agreement or shall fail to perform any of its obligations under this Agreement, including the carrying out of the Services provided that such notice of suspension.

- Shall specify the nature of the reach or failure, and
- Shall provide an opportunity to the Agency to remedy such breach or failure within a period not exceeding thirty (30) days after receipt by the Agency of such notice of Suspension.

Disputes

Resolution

Arbitration

In case the dispute is not resolved, any party may issue a notice of the reference, invoking the resolution of disputes through arbitration in accordance with the provisions of the Arbitration Conciliation Act, 1996. The arbitral proceedings shall be conducted by a sole arbitrator, Secretary Education, Government of Maharashtra, Arbitration proceedings shall be conducted in Maharashtra Jurisdiction, and the following are agreed:

- The arbitration award shall be final and binding on the Parties and the parties agree to be bound thereby and to act accordingly.
- The arbitrator may award to the Party that substantially prevails on merit, its costs, and reasonable expenses (including reasonable fees for counsel)

When any dispute is under arbitration, except for matters under dispute the parties shall continue to exercise their remaining respective rights and fulfil their remaining respective obligations under this Agreement.

Legal Jurisdiction

All legal disputes are subjected to the jurisdiction of Mumbai (Bombay High) court only.

17. Responsibilities of Samagra Shiksha, Mumbai

- Appointment of a Single point of contact person, who will coordinate with the selected Agency/Client etc.,
- Issuance of various government orders/policy amendments as per requirement of the project
- Assigning of relevant officials as per project need
- Resolution of problems and disputes arising
- Facilitate coordination with other service providers and stakeholders for timely rollout of activities.
- Overall monitoring and supervision
- Providing the lab and equipment's as per the requirement of job role.

18. Application Procedure :3

Interested Organisations are required to submit their Eol, by strictly adhering to the following procedure:

- I. Apply by sending scanned (high resolution) copies of filled up Annexures and supporting documents via email
- II. All Emails, containing proposal documents, must be:
 - a) Sent to mpspmah@gmail.com
 - b) Containing Subject line as: "Eol for establishing Thirty (30)'Skill Training Centres of various trades for out of school children of age group 14 to 18 years Maharashtra. NO SAMAGRA SHIKSHA-STARS-VOC(Skill Centres)-1/2022 0/0 The State Project
Director, Samagra Shiksha Maharashtra
- III. Documents to share: NO document other than the following Table, will be considered for validation of the proposal.

S. No.	Head	Documents	Type
1.	Cover letter, including declaration	Annexure - 1 to be, a. Filled up, Printed on Organization's letterhead, signed and stamped b. Scanned and shared via links/attachments, through email (all pages)	Mandatory
2.	Proposal Details	a. Annexure-2 b. Annexure-2.1	Mandatory
3.	NSDC approved	Scanned copy (self-	Mandatory

	Training Partner (Funded / Non-funded Training Partners only, approved to impart fee-based training programmes)	attested) of NSDC, Partnership certificate, issued by Monitoring Team, NSDC for Financial Year 2021-22	
4.	Organization incorporation date	Scanned copy (self-attested) of Certificate of incorporation / Registration, issued by Government of India (Registrar of Companies, India other Statutory Govt. Authority, in case, not a Company)	Mandatory
5.	Average turnover (audited) of the organization in Financial Year (FY): 2019-20, 2020-21, and 2021-22.	<ul style="list-style-type: none"> • Scanned copy (Self – attested) of audited turnover certificate, issued by Chartered Accountant (CA) for 2019-20, 2020-21 and 2021-22 • Affidavit of no bankrupted for F.Y. 2020-21 • ITR from agency of last 3 years for FY : 2019-20, 2020-21 and 2021-22 	Mandatory
6	Approval from NSDC in imparting Skill Development Training in interested Sectors	Scanned copy (Self Attested) of Tern Sheet / service Level Agreement, signed with NSDC And / OR Sector Addition Certificate, issued by NSDC	Mandatory
7	MoU/SLA/Lol / LOE with relevant Industry, in proposed Sector, valid as on date Dd/mm/yyyy	Scanned copies (self-attested, tagged/earmarked clearly with the name of the Sectors, applied for) of MoU/SLA/Lol/LoE with Industries	Preference

- iv. Documents categorized as “Mandatory” under column name “Type” of above under Section#6.D are to be submitted mandatorily, as supporting documents for consideration of the proposals. In case any such document from the list is not submitted, the proposal shall be considered disqualified and immediately rejected.
- v. Documents categorized as “preference” under column name “Type” of above Table under ‘Section#6.d’ are to be submitted as supporting as supporting as supporting documents, for consideration of the information, furnished by bidders, under relevant ‘Evaluation Criteria’ mandatorily.
- vi. In case the partner does not submit any of the aforesaid supporting documents (as specified ONLY) the related data provided in the proposal will not be considered for the concerned parameters. In such cases, the related data will be considered as ‘O’ (Zero in case of numeric data) and / or ‘Negative’ (in case of factual data)

State Project
Director
Samagra Shiksha
MPSP, Mumbai.

Form 1

Annexure 1
TECHNICAL PROPOSAL SUBMISSION
FORM COVER LETTER

(On the Letterhead of the Training
Partner)

Dated:

To,
The State Project Director
Samagra Shiksha
2nd Floor, Jawahar Bal Bhavan,
Netaji Subhas Marg,
Charni Road, Mumbai-400004

Sub: Response to Request for Proposal of Establishing 30 Skill
Training Centres for Out of School Children of age 14-18 years
in Maharashtra.

Ref.: RFP: <No>dt. <DD-Month-

Year>Dear Sir / Madam,

1. With reference to the RFP document dated <DD-MM-YYYY> WE, <Name of the Organisation>registered as a <Trust/Society/Company etc> having our registered office at <Complete address of Registered office > (Registration No.<enter registration number here if applicable, else mention "N.A.">) have examined the RFP document and understood its contents and hereby submit our application for the aforesaid project. The application is unconditional.
2. We acknowledge that for evaluation of the proposal the information provided in the application and the documents accompanying the application for selection will be relied upon and we certify that all information provided herein is true and correct: nothing has been omitted which renders such information misleading and all documents accompanying the application are true copies of their respective original
3. We shall make available any additional information if found necessary or required to supplement or authenticate the application.
4. We acknowledge that the Evaluation Committee has Complete right to reject our application without assigning any reason.
5. We declare that:
 - a) We do not have any conflict of interest in accordance with this document
 - b) We have not directly or indirectly or through any agent engaged or indulged in any corrupt practice, fraudulent practice, coercive

practice, undesirable practice or restrictive practice, in respect of any tender or request for qualification issued by or any agreement entered with the Authority or any other public sector enterprise, or any Government, Central, or State; and

6. We understand that may cancel the process at any time and that you are neither bound to accept any application that you may receive and not to invite the applicants to apply for the Project without incurring any liability to the applicants.
7. We undertake that in case of any change in facts or circumstances during the application process, we have attracted by the provisions of disqualification in terms of this RFP and shall intimate Authority of the same immediately.
8. We acknowledge that <fill: name of Training Partner Organization>, being a <fill: company/trust/partnership firm/society> is qualified, based on Qualification, required as per the RFP.
9. We hereby irrevocably waive any right which we may have at any stage of law or how so ever otherwise arising to challenge or question any decision taken by the Evaluation Committee for evaluation of proposal in connection with the selection of the applicant, or in connection with the selection / application process itself, in respect of the above mentioned Project and the terms and implementation thereof
10. We agree and understand that the selection is subject to the provision of the application documents. In no case, we shall have any claim or right of what so ever nature the Project is not awarded to us or are application is rejected or not opened.
11. We agree and undertake to abide by all the terms and conditions of this RFP.
12. In case of any clarification / future communication related to this RFP. Following employee has been nominated by our organisation and can be contacted.
 - a. Name of the contract person:
 - b. Designation of the contract person:
 - c. Mobile number of the contract person:
 - d. Email ID of the contract person:

Yours faithfully,

Signature of authorized signatory:

Full Name of authorized signatory:

Designation:

Name of the Organization:

Date:

Place:

Annexure '2' FORM – 1: Agency Organisation and Experience

This would be a brief description of the Agency Organisation and an outline of its recent experience that is most relevant to the assignment. The outline should indicate the duration of the assignment, the contract amount, and the Agency role/ Involvement. The form should consist of two parts:

A. Agency Organisation

- a. Provide year brief description of the background an organisation of your company/partnership firms
- b. Include organisational chart, a list of Board of Directors, and beneficial ownership

B. Agency experience

List only previous similar assignments successfully completed / on-going in the last 3 year as specified under Technical evaluation criterion broadly in the following categories.

Assignment Name	Approx. Value of the contract (INR) :
County: Location within County:	Duration of Assignment: Start and End Date
Name of Client and Donor:	Total No. of staff – Months of the Assignment:
Client Detail Contract:	
Name of Associate Consultants, if any:	Key Staff Involve:
Description of Project:	

Financial Bid Format

Sr.	Particulars	Unitcost (In INR lakh)	Physical No. of Units	Total (inINR lakh)
1	Cost for training and handholding of 40 OOSC and 20 Schools students Per School for 1 Year as per the deliverables mentioned in Point No. 8 of RFP		30	
	Total Cost			

Annexure -III



**SamagraShiksha
MaharashtraPrathamikShikshanParis
had,Mumbai**

PRE-BIDQUERIESFORMAT

NameoftheBidder :

Address&Contact :

no.oftheBidder

.....

TenderName :

Sr .	TenderPageN o.	TenderClauseN o.	ClauseTitl e	Queries /Clarificatio n	JustificationbyBidd er

Date

Name,
Sign,StampofBidder