

MSME-TECHNOLOGY DEVELOPMENT CENTRE, AGRA
(Central Footwear Training Institute, Agra)

“TERMS & CONDITIONS”

Tender Ref No : CFTI /Pur 6(7)/2024-25 (1)

Tenders are invited from reputed service aggregator firms who can provide the Services / Facilities including Infrastructure, Transportation, Snacks, Lunch & Dinner etc. for conducting different skill development training programme under ODOP & VSSY of Govt. of UP in different parts of the UP. The details of which is given below:-

1. Tenders are invited from the reputed service aggregators.
2. The bidder should submit sufficient document proof that they have prior experience as service aggregator.
3. Tenders should be submitted with Tender fee Rs 1000 /- (Non-Refundable) and Rs 20,000/- (Refundable /as per rule) EMD through DD in favour of “ Director, CFTI, Agra”.
4. The bidder with experience in conducting or coordinating various Skill Development Training Programs like NSDC-PMKVY, UPSDM, DDU-GKY, etc. will be preferred.
5. The bidder should quote **(in Annexure D FORMAT for VSSY and in Annexure H FORMAT for ODOP)** the basic rate to provide the aggregator services **per trainee (Per Head/Per program)** which includes Infrastructure, Transportation, Snacks, Lunch & Dinner etc. as mentioned in the Part-1 Annexure –A,B,C,D for Vishwakarma Shram Samman Yojana (VSSY) and Part-2 Annexure - E,F,G,H for One District One Product (ODOP). (11 Days).
6. The basic rate **per trainee (Per Head/Per program)** is applicable for all training program irrespective of the location /distance /number of trainees etc.
7. The bidder should quote competitive prices applicable to educational Institute as CFTI, Agra being a premier training Institute in the country.
8. The sealed quotation super scribing Tender Ref No , Name of the Programme and due date for submission of bids should be addressed to Director, Central Footwear Training Institute, C-41/42, Industrial Area, Sikandra, Agra-282007
9. Last date of submission of tender is **25.07.2024, 06.00 PM** & late tender are liable to be reject and eligible tender will be opened on 27.07.2024, 3.00 PM at CFTI, Agra.
10. Bids should be submitted in sealed condition as separate envelopes containing documents of proof of being reputed service aggregator along with commercial bids .
11. Number of Districts/trainees may be increased or decreased as per the requirement /administrative reasons.
12. Quotation should clearly indicate the minimum time required for arranging the required infrastructure, the lead time should be strictly adhered.\
13. Service aggregator should provide the services within 10 days from the date of demand.



Contact for Tender Filling and Documentation
Mob No.: +91 - 9630030343
Helpline: - 18008892553
Email ID:- proposal@tenderstime.com
Website:- www.tenderstime.com

14. In case the Service aggregator couldn't provide the services on time ,the institute is free to cancel the demand and to initiate further necessary action as deemed fit.
15. Opened tender or tender through fax or mail shall not be entertained.
16. Quotation shall be valid for a minimum period of 180 days from the last date of the tender.
17. The Institute reserves the right to alter, cancel, accept, modify vary the requirements, any terms, conditions and specifications etc. or reject or postpone the project either fully or partly without assigning any reason thereof.
18. Wherever counter terms and conditions of business have been offered. CFTI, Agra shall not be deemed to be governed by these and bound by them unless specific written acceptance thereof has been given by CFTI, Agra.
19. The Institute reserves the right to increase or decrease the number of training programs /Number of trainees per batch at the time of placing firm work order.
20. The quotations should clearly indicate in the commercial bids, the percentage of Tax, and other charges levies if any.
21. Commercial bids should be printed, signed, sealed in the letterhead of the bidder firm as per Annexure D for VSSY and Annexure H for ODOP.
22. All the matters concerned to and not covered herein above, the decision of Director, CFTI, Agra shall be final and binding on the parties.
23. All the disputes arising out of the contract shall be subject to Agra (UP) India Jurisdiction only.
24. The bidder should quote the price for the infrastructure and other facilities and services as mentioned in the Annexure A,B,C for VSSY & Annexure E,F,G for ODOP.
25. In case, the specified Training duration is reduced the proportionate charges will also be reduced.
26. The bidders should submit the GST Registration certificate /other supporting proofs along with the tender documents.
27. The bidder should submit sufficient document substantiating that they have relevant experience in providing infrastructural support for skill development training programs under any state/central Government schemes or similar work experiences along with the customer list as per the Annexure-2 (Customer List) and annual audited account for the last 03 years.
28. This project cannot be out sourced or sublet to any other agencies.
29. An undertaking on stamp of Rs. 100/- is required as per format Annexure-1(Affidavit) in respect of blacklisting to be furnished.
30. The bidder will be responsible for obtaining the training completion certificate from the concerned DICs.



Contact for Tender Filling and Documentation

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

Part-1 (VSSY)

ANNEXURE –A (VSSY)

Details of services to be provided by Service aggregator to conduct 11 days Vishwakarma Shram Samman Yojna training programs in 28 Districts of UP State (As per Annexure C)

S.No	Services/Facilities Required
1.	Dedicated Training Area 500 Sq. ft. (One or Two Room) (Rent, Electricity, Lighting, Fan, Cleaning, Security, White Board etc.). Basic Residential facility for the trainees (25 Candidates) additional.
2.	Furniture: As per CFTI Standards 05 Tables and 30 Chairs Batch Size 25 No's
3.	Male Washroom – 1 No.
4.	Female Washroom – 1 No.
5.	Transportation (Raw material & Machinery etc.) – To be delivered at the Training center located in the District Headquarters located at UP state from CFTI, Agra and return back to Institute in the safe condition.
6.	Drinking Water /RO
7.	Banners with frame – 02 Nos. (Size: 06 X 04 feet)
8.	Snacks and Lunch & Dinner –As per Annexure B



**Contact for Tender Filling and
Documentation**

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

Requirement of Snacks and Lunch& Dinner

Venue –District Head Quarters in Uttar Pradesh State as per Annexure -C

- Tea with Snacks –morning
- Tea with Snacks -Evening

Snacks options –Samosa ,Biscuits ,Namkeen etc (Qty – Either one item per Head)

- Lunch & Dinner –Standard Thali Quantity

Items –

Panner Sabji,

Dry Veg Sabji,

Spl Vegetable Gravy,

Dal Fry ,

Roti- 4 pcs,

Rice ,

Sweet -01 no

Achar, Salad ,Papad, etc.

Total Qty Per District- 11 Days* 25 Sets per day =275 Sets Per batch

Delivery –To be delivered at the Training center located in the District Headquarters.

Note –Order Quantity may decrease as per the daily attendance of the trainees and exact per day order quantity shall be communicated on daily basis by the coordinator.



Contact for Tender Filling and Documentation

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

Annexure-C (VSSY)

List of tentative/indicative Districts where Vishwakarma Shram Samman Yojna (VSSY) program is likely to be conducted in Uttar Pradesh - 2024-25

Sl. No.	District
1	Lakhimpur Kheri
2	Varanasi (Kashi)
3	Prayagraj
4	Ambedkar Nagar
5	Amroha
6	Auraiya
7	Ayodhya
8	Azamgarh
9	Badaun
10	Bahraich
11	Ballia
12	Balrampur
13	Banda District
14	Sant Kabir Nagar
15	Basti
16	Barabanki
17	Chitrakoot
18	Bulandshahr
19	Ghazipur
20	Gonda
21	Gorakhpur
22	Hardoi
23	Hapur
24	Jaunpur District
25	Jhansi
26	Kannauj
27	Kanpur Dehat
28	Kanpur Nagar

- However, Name & No. of districts may be changed but these will be within the total no. of districts of state of U.P..



Contact for Tender Filling and Documentation

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

TO BE PRINTED IN THE FIRM LETTER HEAD

Annexure-D (VSSY)

COMMERCIAL BID FOR VSSY

To,
The Director,
CFTI, Agra

Date:

Sub: - Commercial bid to provide the Services / Facilities including Infrastructure, Transportation, Snacks, Lunch & Dinner etc. as per Annexure A,B,C to conduct VSSY skill Development training program in different parts of UP reg.

Sir,
Please find below the best quote to provide aggregator services including Infrastructure, Transportation, Snacks, Lunch & Dinner etc. as per Annexure A,B,C to conduct VSSY skill Development training program in different parts of UP.

Sl. No.	Description	Basic Rate /Per Trainee
1	Basic Rate per trainee in Rupees to provide aggregator services including Infrastructure, Transportation, Snacks, Lunch & Dinner etc. as per Annexure A,B,C to conduct VSSY skill Development training program in different parts of UP . (Per Head /Per Batch)	
2	Basic Rate per trainee in WORDS to provide aggregator services including Infrastructure, Transportation, Snacks, Lunch & Dinner etc. as per Annexure A,B,C to conduct VSSY skill Development training program in different parts of UP . (Per Head /Per Batch)	
GST(Per Head /Per Batch)		
Total Rate including GST (Per Head /Per Batch)		

Note –I have read and agreed to abide all the terms and conditions as laid in your Open Tender Ref No CFTI /Pur 6(7)/2024-25 (1) dated 10.7.2024.

(Signature of Authorized representative)

Name:

Designation:

Mob No.:

Email:



Contact for Tender Filling and Documentation

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

Part-2 (ODOP)

ANNEXURE –E (ODOP)

Details of services to be provided by Service aggregator to conduct 11 days One District One Prodeuct (ODOP) training programs in 2 Districts of UP State (As per Annexure G)

S.No	Services/Facilities Required
1.	Dedicated Training Area 500 Sq. ft. (One or Two Room) (Rent, Electricity, Lighting, Fan, Cleaning, Security, White Board etc.).
2.	Furniture: As per CFTI Standards 05 Tables and 30 Chairs Batch Size 25 No's
3.	Male Washroom – 1 No.
4.	Female Washroom – 1 No.
5.	Transportation (Raw material & Machinery etc.) – To be delivered at the Training center located in the District Headquarters located at UP state from CFTI, Agra and return back to Institute in the safe condition.
6.	Drinking Water /RO
7.	Banners with frame – 02 Nos. (Size: 06 X 04 feet)
8.	Snacks and Lunch –As per Annexure F



**Contact for Tender Filling and
Documentation**

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

Annexure- F (ODOP)

Requirement of Snacks and Lunch

Venue –District Head Quarters in Uttar Pradesh State as per Annexure -G

- Tea with Snacks –morning
- Tea with Snacks -Evening

Snacks options –Samosa ,Biscuits ,Namkeen etc (Qty – Either one item per Head)

- Lunch & Dinner –Standard Thali Quantity

Items –

Panner Sabji,

Dry Veg Sabji,

Spl Vegetable Gravy,

Dal Fry ,

Roti- 4 pcs,

Rice ,

Sweet -01 no

Achar, Salad ,Papad, etc.

Total Qty Per District- 11 Days* 25 Sets per day =275 Sets Per batch

Delivery –To be delivered at the Training center located in the District Headquarters.

Note –Order Quantity may decrease as per the daily attendance of the trainees and exact per day order quantity shall be communicated on daily basis by the coordinator.



Contact for Tender Filling and Documentation

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

Annexure-G

List of tentative/indicative Districts where One District one Product program is likely to conduct in Uttar Pradesh - 2024-25.

Sl. No.	District
1	Kanpur
2	Hameerpur

- However, Name & No. of districts may be changed but these will be within the total no. of districts of state of U.P..



Contact for Tender Filling and Documentation

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

TO BE PRINTED IN THE FIRM LETTER HEAD

Annexure-H

COMMERCIAL BID FOR ODOP

To,
The Director,
CFTI, Agra

Date:

Sub: - Commercial bid to provide the Services / Facilities including Infrastructure, Transportation, Snacks, Lunch etc. as per Annexure E,F,G to conduct ODOP skill Development training program in different parts of UP reg.

Sir,

Please find below the best quote to provide aggregator services including Infrastructure, Transportation, Snacks, Lunch & Dinner etc. as per Annexure E,F,G to conduct ODOP skill Development training program in different parts of UP.

Sl. No.	Description	Basic Rate /Per Trainee
1	Basic Rate per trainee in Rupees to provide aggregator services including Infrastructure, Transportation, Snacks, Lunch etc. as per Annexure E,F,G to conduct ODOP skill Development training program in different parts of UP . (Per Head /Per Batch)	
2	Basic Rate per trainee in Words to provide aggregator services including Infrastructure, Transportation, Snacks, Lunch etc. as per Annexure E,F,G to conduct ODOP skill Development training program in different parts of UP . (Per Head /Per Batch)	
GST(Per Head /Per Batch)		
Total Rate including GST (Per Head /Per Batch)		

Note –I have read and agreed to abide all the terms and conditions as laid in your Open Tender Ref No CFTI /Pur 6(7)/2024-25 (1) dated 10.07.2024.

(Signature of Authorized representative)

Name:

Designation:



Contact for Tender Filling and Documentation

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

Annexure-1

AFFIDAVIT

We, _____, _____) having its registered office at
(_____) do hereby declare that the Applicant hasn't
been blacklisted/debarred by any State & Central Government authority/ agencies for breach on
our part.

For and on behalf of:

Signature:

Name: Designation:

(Authorized Representative and Signatory) (Organization Seal)

Date:-



**Contact for Tender Filling and
Documentation**

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com

Annexure – 2

Customer List

S.N	Name of Client/Customer	Title of Training Programme	Year	Date of Completion of program	Total Value (Lakh)



Contact for Tender Filling and Documentation

Mob No.: +91 - 9630030343

Helpline: - 18008892553

Email ID:- proposal@tenderstime.com

Website:- www.tenderstime.com