

Invitation of
EXPRESSION OF INTEREST (EOI)
for

**“Industry Partnership for Vocational Trainings, Entrepreneurship and
Skill Development Programmes at IIT Roorkee”**



Sponsored Research and Industrial Consultancy

Indian Institute of Technology Roorkee

Roorkee, District - Haridwar (Uttarakhand), PIN – 247667

EXPRESSION OF INTEREST (EOI) FOR VOCATIONAL TRAININGS, ENTREPRENEURSHIP AND SKILL DEVELOPMENT PROGRAMMES

AT

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

ROORKEE, UTTARAKHAND, INDIA

EOI No: 2023240247/MM-24/IITR/2023-24/Industry Partnership for/SRIC/RT-1/663

Dated: 28/11/2023

Indian Institute of Technology Roorkee (IIT Roorkee) invites eligible and experienced firms/agencies to submit their Expression of Interest (EOI) online on **CPP Portal** <https://eprocure.gov.in/eprocure/app> for the industrial partnership. This partnership will focus on implementing vocational training, entrepreneurship, and skill development programs as part of various initiatives undertaken by IIT Roorkee. The primary objective of this collaboration is to equip individuals with skills that are directly applicable to the industry, thereby boosting their employability and contributing to the nation's skill development efforts in support of the Atma-Nirbhar Bharat (self-reliant India) initiative.

Various Skill Development Programmes as listed but not limited to:

Programme 1: Telecom - Telecom Technician - IoT Devices/Systems

- Minimum Qualifications for Trainers: Graduate (Science/Electronics/Telecom/IT and other related domains)
- Total Experience (In Years) required for the Trainer: 1 year
- Sector-Specific Experience (in years): 1 year
- Teaching Experience (in years): 0 years

Programme 2: IT-ITeS - AI - Data Scientist

- Minimum Qualifications for Trainers: Graduate (Preferably Science/Computer Science/Electronics and Engineering/Information Technology)
- Total Experience (In Years) required for the Trainer: 15 years
- Sector-Specific Experience (in years): 10 years
- Teaching Experience (In years): 5 years
- Trainer Certifications: Domain Certification (Minimum accepted score: 80%), Platform Certification (Minimum accepted score: 80% aggregate)

Programme 3: IT-ITeS - AI - Machine Learning Engineer

- Minimum Qualifications for Trainers: Graduate (Preferably Science/Computer Science/Electronics and Engineering/Information Technology)
- Total Experience (In Years) required for the Trainer: 6 years
- Sector-Specific Experience (in years): 5 years
- Teaching Experience (In years): 1 year
- Trainer Certifications: Domain Certification (Minimum accepted score: 80%), Platform Certification (Minimum accepted score: 80% aggregate)

KEY ROLES OF THE INDUSTRY PARTNERS:

The key responsibilities of the industry partners will encompass, but are not restricted to, the following roles:

1. Delivering on-site training sessions.
2. Offering hands-on training experiences.
3. Ensuring industry relevance in course development.
4. Facilitating connections for job placements and various career opportunities for the participants.

ELIGIBILITY AND EVALUATION CRITERIA:

Interested firms/agencies must meet the following eligibility criteria:

1. Minimum qualifications and experience for trainers as specified for each Programme.
2. Relevant certifications and qualifications.
3. Programme modules specifications to be submitted.
4. Any other relevant information

Proposals will be evaluated based on the following criteria:

1. Qualifications and experience of trainers.
2. Proposed Programme content and curriculum with schedules of each specified Programme.
3. Proposal Format and Financial proposal submitted.

FINANCIAL PLAN FOR PARTNERSHIP:

The Industry partner is hereby requested to furnish a comprehensive financial proposal. This proposal should encompass details such as the proposed hourly Programme teaching charges, payment schedules, as well as any other pertinent financial information related to the specified Programmes.

The proposal should distinctly outline the sharing arrangements, which will be determined on a case-by-case basis as per Annexure I. While the sharing percentage is open to negotiation and will vary depending on the specific case, it is strongly recommended to ensure that all financial submissions comply with relevant legal and regulatory standards.

Critical Date Sheet

Published Date	28.11.2023	16:00 Hrs.
EOI Document Download / Sale Start Date	28.11.2023	17:00 Hrs.
Seek Clarification Start Date	28.11.2023	18:00 Hrs.
Seek Clarification End Date	04.12.2023	16:00 Hrs.
EOI Submission Start Date	05.12.2023	15:00 Hrs.
EOI Submission End Date	18.12.2023	17:00 Hrs.
EOI Opening Date	19.12.2023	12:00 Hrs.

For details of obtaining EoI document, please visit the institute website under Tender/EOI & CPP Portal <https://eprocure.gov.in/eprocure/app>. The Expression of Interest should be submitted online by the respective bidders on the CPP Portal as per the critical date sheet which will be opened online **in the Material Management Section, Indian Institute of Technology Roorkee, Roorkee.**

SELECTION PROCESS:

IIT Roorkee reserves the right to accept or reject EOIs without assigning any reasons. The selection process will be based on qualifications, experience, proposal format, financial proposal and the proposed Programme content.

CONTACT INFORMATION:

For inquiries or clarifications, please contact:

Associate Dean (Innovation and Incubation) Office

Email Id: adii@iitr.ac.in

Contact Number: +01332- 285873

GENERAL TERMS & CONDITIONS FOR EOI:

1. This Expression of Interest (EOI) invites eligible firms or organizations (hereafter referred to as "Industry Partner") to propose their participation in the schemes hosted by the esteemed Indian Institute of Technology Roorkee (IIT Roorkee). IIT Roorkee, renowned for its academic excellence, offers this unique opportunity to collaborate with experienced and proficient organizations for skill development and training programs under the various schemes at IIT Roorkee
2. Interested Industry Partners have the flexibility to submit one or multiple Programme Expressions of Interest (EOI) for the specified Programmes, as there is no minimum requirement for the number of Programmes to be implemented by a single Industry Partner. The Firm must be a legally registered entity, demonstrating a commitment to professional integrity and excellence.
3. The Firm should possess a distinguished track record in delivering skill development and training programs.
4. The Firm must strictly adhere to the comprehensive guidelines and standards outlined by GoI regarding the specified courses.
5. The Firm shall provide comprehensive details regarding the specific Programmes it intends to offer, including a well-structured curriculum, expected duration, targeted audience, and anticipated learning outcomes.
6. Proposals should reflect the Firm's innovative approach to aligning the Programme with contemporary industry needs and technological advancements.
7. Recognizing IIT Roorkee's commitment to excellence, the Firm is expected to uphold exceptionally high standards in terms of training quality and commit to a culture of continuous improvement in both Programme content and delivery methodologies.
8. The Firm is encouraged to outline its quality control mechanisms and strategies for ensuring the Programme's effectiveness.

9. The Firm shall demonstrate rigorous adherence to all statutory requirements, encompassing labor laws, safety standards, and the multifaceted program guidelines meticulously prescribed by the GoI and IIT Roorkee general guidelines.
10. In the event of any non-compliance, the Firm shall bear sole responsibility for any penalties or fines imposed by relevant statutory authorities, as well as any financial losses incurred by IIT Roorkee.
11. The Firm shall maintain meticulous records, encompassing participant attendance, assessment results, and all other requisite documentation mandated by IIT Roorkee's authorities.
12. Transparent and organized reporting mechanisms should be instituted to facilitate regular updates and feedback.
13. The Firm shall be responsible for issuing official certifications to participants upon successful completion of the Programmes, strictly adhering to partnership certification guidelines.
14. The Firm shall actively collaborate with IIT Roorkee's authorities to facilitate comprehensive monitoring and evaluation activities aimed at assessing the Programme's effectiveness and the participants' progress.
15. Details of Programme fees, payment schedules, and financial agreements must be presented with utmost clarity in the EOI document.
16. Intellectual property rights pertaining to Programme content and materials should be explicitly defined, including whether they shall remain vested with the Firm or be transferred to IIT Roorkee.
17. Both the Firm and IIT Roorkee shall uphold strict confidentiality regarding sensitive information exchanged during the Programme of this engagement.
18. IIT Roorkee reserves the right to terminate the agreement with the Firm in cases of non-compliance with the stipulated terms and conditions or for justifiable reasons as determined by IIT Roorkee.
19. Any disputes arising from this agreement shall be resolved through amicable negotiations. If no resolution is reached, the matter shall be referred to arbitration in accordance with prevailing laws.
20. The EOI submitted by the Firm shall remain valid for a specified period, after which it may be considered null and void.
21. IIT Roorkee reserves the right to modify these terms and conditions as necessary, with any changes communicated to the Firm in writing.
22. Submission of the EOI by the Firm implies full acceptance of these terms and conditions.

Note: This version of the general terms and conditions aims to convey the prestigious nature of the Programmes offered at IIT Roorkee and underscores the importance of excellence and compliance with the institution's high standards. Legal counsel is advised to review the final EOI document before submission.

**ASSOCIATE DEAN
(INNOVATION AND INCUBATION)
Indian Institute of Technology Roorkee**

ANNEXURE I

Proposal Format

To be completed/submitted by the Industry Partner

A. Contact Information:

- a. Name of the Firm/Agency:
- b. Address:
- c. Phone:
- d. Email:
- e. Website (if any):
- f. Name of Authorized Signatory:
- g. Specimen Signature with Seal:
- h. PAN Card No.:
- i. GST No.:
- j. Past Experience:
- k. Firm's Registration No.:
- l. Valid Labour License (if applicable):

B. Trainers details:

- a. Trainer-to-Candidate Ratio and Allocation (number of trainers to provided per 30 candidates):
- b. Trainer Qualifications and Expertise:
- c. Trainer Experience and Track Record
- d. Essential Documents of trainers

C. Financial Details for Vocational Training Programme:

Programme Name: Industry Partnership for Vocational Trainings, Entrepreneurship and Skill Development Programmes at IIT Roorkee.

1. Proposed Hourly Programme Teaching Charges (in INR):

- a. Description of Charges:
- b. Teaching Staff Fees:
- c. Training Materials/Equipment Costs:
- d. Administrative and Logistics Expenses:
- e. Other (Specify):

2. Payment Schedule:

- a. Milestone/Phase:
- b. Percentage of Total Amount:
- c. Amount (in [Currency]):
- d. Due Date:

D. Sharing of Funds:

Please outline your proposal for sharing funds between the Industry Partner and IIT Roorkee. Specify the percentage or contribution details and any other relevant terms.

E. Other Financial Information:

Please provide any additional financial information or considerations related to the proposed Programme.

F. Declaration:

I, [Your Name], as a representative of [Firm/Agency Name], hereby certify that the financial information provided in this proposal is accurate and complete to the best of my knowledge. I understand that this proposal is subject to negotiation and may be revised based on discussions with IIT Roorkee.

Signature: _____ Date: _____

F. Checklist:

Please ensure that you have included all the required financial information and supporting documentation, as specified in this Annex I.

☐ Proposal Form (Annex I) completed.

☐ Relevant financial documents attached (e.g., budget breakdown, financial statements, etc.)

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