

Government eProcurement System		eProcurement System Government of India	
Tender Details			
		Date : 15-Dec-2023 03:57 PM	
Print			
Basic Details			
Organisation Chain	National Institute for Micro Small and Medium Enterprises		
Tender Reference Number	nimsme/RFP/2023/NER/03		
Tender ID	2023_NIMSM_785695_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No
Payment Instruments		Cover Details, No. Of Covers - 2	
Offline	S.NoInstrument Type	Cover No	CoverDocument TypeDescription
	1R-T-G-S	1	Fee/PreQual/Technical .pdftechnical document attached
	2NEFT	2	Finance .xlsBoQ attached
Tender Fee Details, [Total Fee in ₹ * - 2,000]		EMD Fee Details	
Tender Fee in ₹	2,000	EMD Amount in ₹	2,00,000
Fee Payable To	Payable To	EMD through BG/ST or EMD Exemption Allowed	Yes
Tender Fee Exemption Allowed	Yes	EMD Fee Type	fixed
		EMD Percentage	NA
		EMD Payable To	NIMSME
		EMD Payable At	HYDERABAD
Click to view modification history			
Work /Item(s)			
Title	Selection of Project Execution Partner		
Work Description	Selection of Project Execution Partner (PEP) to Provide End-to-end Services to Execute Skill Development Training Programme under Special Project in the North Eastern States		
Pre Qualification Details	Please refer Tender documents.		
Independent External Monitor/Remarks	NA		
Show Tender Value in Public Domain	No		
Tender Value in ₹	0.00	Product Category	Miscellaneous Services
Contract Type	Rate Contract	Bid Validity(Days)	90
Location	NIMSME	Pincode	500045
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA
Should Allow NDA Tender	No	Allow Preferential	No
		Contact for Tender Filling and Documentation Mob No.: +91 - 9630030343 Helpline: - 18008892553 Email ID:- proposal@tendersttime.com Website:- www.tendersttime.com	

Critical Dates

Publish Date	15-Dec-2023 04:00 PM	Bid Opening Date	01-Jan-2024 11:00 AM
Document Download / Sale Start Date	15-Dec-2023 04:00 PM	Document Download / Sale End Date	27-Dec-2023 05:30 PM
Clarification Start Date	16-Dec-2023 09:00 AM	Clarification End Date	18-Dec-2023 05:00 PM
Bid Submission Start Date	16-Dec-2023 10:00 AM	Bid Submission End Date	27-Dec-2023 05:30 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	technical specifications attached	975.18	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_825899.xls	BoQ attached	276.00

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	evijaya@nimsme.org	E Vijaya	VIJAYA
2.	ar@nimsme.org	PRADEEP KUMAR	BETHAPUDI
3.	swapnaipfc@nimsme.org	SWAPNA VANAMALA	SWAPNA VANAMALA

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	document attached
Document Name	docment.pdf
Document Size (in KB)	138.29

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Show Bids Details	No
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No
Show Bid Details in Public Domain stage	Technical Bid Opening		

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Not Applicable	Because of Selection of Project Partner
2	MSEs Order 2012	Not Applicable	Because of Selection of Project Partner

Tender Inviting Authority

Name	DIRECTOR GENERAL
Address	NIMSME YOUSUFGUDA HYDERABAD

Tender Creator Details

Created By	PRADEEP KUMAR
-------------------	---------------

Designation	ASSISTANT REGISTRAR
Created Date	15-Dec-2023 03:48 PM

REQUEST FOR PROPOSAL (RFP)

for

**Selection of Project Execution Partner (PEP) to Provide
End-to-end Services to Execute Skill Development Training
Programme under Special Project in the North Eastern States**



National Institute for Micro, Small and Medium Enterprises (ni-msme)
An organization of Ministry of MSME, Govt. of India & ISO 9001:2015 Certified
Yousufguda, Hyderabad - 500045

TENDER NOTICE

Selection of Project Execution Partner (PEP) to Provide End-to-end Services to Execute Skill Development Training Programme under Special Project in the North Eastern States

Issued by:

National Institute for Micro, Small and Medium Enterprises (ni-msme)

Yousufguda, Hyderabad -500045

Phone No 040-23633242, 23633213

Email: dibchoudhury@nimsme.org / nimsme-admn@nimsme.org

Tender Ref No. nimsme/RFP/2023/NER

Date 15.12.2023

1. The National Institute for Micro, Small and Medium Enterprises (**ni-msme**) is seeking Technical Proposals from qualified PEPs for the Selection of a Project Execution Partner (PEP) to deliver comprehensive services for the implementation of a Skill Development Training Programme as part of a Special Project in the North Eastern States. The chosen Project Execution Partner (PEP) should possess specialized expertise in executing Skill Development Initiatives within the North Eastern Region (NER).

The anticipated scope of work encompasses various responsibilities, including, but not limited to, establishing training centers equipped with the necessary tools and equipment in alignment with the guidelines stipulated by the National Skill Development Commission (NSDC) or, Sector Skills Councils (SSC) for specific job roles. Additionally, the Project Execution Partner (PEP) is expected to offer mobilization services, recruit trainers, and facilitate their Training of Trainers (ToT) through the relevant Sector Skill Councils. The responsibilities also extend to conducting training sessions and providing essential self-employment or placement services as needed.

In addition to the following pre-requisites, prior experience in skill development projects in the North Eastern Region will be accorded additional consideration during the selection process as per eligibility criteria.

2. The Project Execution Partner (PEP) must fulfill the following pre-requisites:

- i. The Project Execution Partner (PEP) should be an Empaneled Agency with **ni-msme**
- ii. The Project Execution Partner (PEP) shall be a reputed Agency with a good track record in the relevant areas of Skill Development.
- iii. The Project Execution Partner (PEP) should furnish the Certificate of Incorporation of the organization which should at least be of 7 years older.
- iv. The Project Execution Partner (PEP) should have a valid ISO 9001:2015 Certification in Quality Management System Certification in Vocational Education & Training & Livelihood, before the date of publication of this RFP.

- v. The Project Execution Partner (PEP) shall be registered with GST and should furnish the documentation of ITR for last 3 Years (FY 2020-21, 2021-22 & 2022-23)
- vi. The Project Execution Partner (PEP) shall submit their audited copy of the financial statements and should have a minimum average turnover of Rs. 10 Crores for the last five years (2018-19, 2019-20, 2020-21, 2021-22 and 2022-23).
- vii. The Project Execution Partner (PEP) should not have been blacklisted by Central Government / State Government / Public Sector Undertaking / statutory corporations / Autonomous bodies under State or Central Governments as on the date of RFP; and declaration in this regard to furnish along with bid document.
- viii. The Project Execution Partner (PEP) under Indian Partnership Act, 1932 or Registered Companies under Companies Act 1956/2013 or under Indian Societies Registration Act 1860, are only eligible to participate in this RFP.
- ix. The Project Execution Partner (PEP) may associate with other agencies as per the requirement of the Project. However, the Deliverables shall not be affected by the under performance of the sub-agency and the PEP shall fully be held responsible for such shortfall noticed.
- x. The Project Execution Partner (PEP) should have a proven track record of Industry collaboration as Partner for Capacity Building, Employment and Livelihood Generation (documentary evidence in the form of MoU, LoI to be provided).
- xi. The Project Execution Partner (PEP) must have executed Skill & Entrepreneurship development projects with Certification in line with Govt. of India / State Government/ PSUs schemes/ programmes and should have proven track record of executing Skill Development / Capacity Building projects awarded by Govt. of India/ State Govt./ PSUs.

The Project Execution Partner (PEP) should abide by the above pre-requisites and shall submit the relevant support documents, failing which their bid will be rejected.

3. As the Bids are to be submitted online, the Project Execution Partner (PEP) is advised to obtain Digital Signature Certificate (DSC; Class-III type) from any suitable authorized agency.
4. The physical copy of the documents should reach “**Director General, ni-msme, Yousufguda, Hyderabad-500045**” by the stipulated time on the date of submission of documents.
5. Interested Project Execution Partner (PEP) may submit their proposals along with a non-refundable amount of **Rs.2,000/- (Rupees two thousand only) as cost of RFP and an EMD of Rs.2,00,000/- (Rupees Two lakhs only) as prescribed in the RFP document (refundable in respect of non-selected agencies)**. No proposals shall be accepted without the Bid cost and EMD. The proof of such payment shall be uploaded along with the Bid documents.

The Bid Cost and the EMD can be paid in the form of RTGS / NEFT/ BC/ DD through any commercial bank.

- i) The BC/ DD shall be paid in favour of “**National Institute for Micro, Small and Medium Enterprises (ni-msme), Yousufguda, Hyderabad**” on any schedule bank payable at Hyderabad.
- ii) The details of Account for payment through NEFT/RTGS is given below:
 - a) Saving Bank Account No. : 30760656383
 - b) Bank : State Bank of India
 - c) Branch : Balkampet Branch
 - d) IFSC Code : SBIN0003607

6. Proposal received without cost of RFP document & EMD/ Bid security deposit is ineligible.
7. The last date for submission of online bids is **up to 17.30 hrs on 27.12.2023**.
8. The Project Execution Partner (PEP) are required to upload & submit their e-bid for the above proposal online on CPPP <https://eprocure.gov.in/eprocure/app>.
9. The Project Execution Partner (PEP) shall have to sign a contract with the **ni-msme**. The contract period will be for a period of one year, which can be further extended for one additional year based on performance and requirement.
10. All amendments, time extension, clarifications, corrigendum etc. if any, will be uploaded on the central public procurement portal and **ni-msme** website only and will not be published in newspapers. The Project Execution Partner (PEP) are advised to visit the website regularly to keep themselves updated.
11. The RFP conditions are governed by GFR 2017 provisions as applicable and amended from time to time.

Sr.No	Details	Key Dates
1	Issuance of RFP	15.12.2023
2	Last date for receiving queries	18.12.2023
3	Last date for submission of Proposals	27.12.2023 (up to 17.30 hrs)
4	Last date for submission of Hard Copy of Proposal	29.12.2023 (up to 17.30 hrs)
5	Opening of Technical Proposal followed by Financial bid	01.01.2024
6	Declaration of Selected Bidder	02.01.2024
7	Signing of Contract	To be announced later
8	On boarding of Project Execution Team	Within five days of Agreement

NOTE: The PEP can raise their queries on the terms and conditions of the RFP on or before the due date mentioned above by mailing at dibchoudhury@nimsme.org with a copy to nimsme-admn@nimsme.org or can call at 040-23633242/23633213. Any request for clarification must be sent in writing, including by standard electronic means, to the above mail and the address. The **ni-msme** will respond by standard electronic / self means with in the period specified in the RFP and will email the response (including an explanation of the query, without identifying the source of inquiry) to all bidders who have formally indicated that they intend to submit their proposal.

12. **ni-msme** reserves the right to shortlist any or all the bidders (Institutions/ Organizations/ NGOs), or reject any or all applicants, without assigning any reason whatsoever.
13. **ni-msme** reserves the right to postpone or cancel the Request for Proposal and subsequent procurement process at its sole discretion at any stage and without assigning any reason before award of contract.
14. Bids received after the due date and time will be treated as late submission and will not be considered for evaluation.

Authorized Signatory



National Institute for Micro, Small and Medium Enterprises (ni-msme)

Yousufguda, Hyderabad - 500045

**Selection of Project Execution Partner (PEP) to Provide end to end Services to
Execute Skill Development Training Programme under Special Project in the
North Eastern States**

1. Background

Under the Pradhan Mantri Kaushal Vikas Yojana (PMKVY 4.0), the Ministry of Skill Development and Entrepreneurship (MSDE), supported by the National Skill Development Corporation (NSDC), is implementing a special project for skill development in six North Eastern states of India: Assam, Arunachal Pradesh, Meghalaya, Mizoram, Nagaland, and Tripura. PMKVY 4.0, part of the Skill India Mission, focuses on empowering Indian youth, including the rural poor and unemployed, through short-duration skill development training and certification. This scheme is central to addressing the increasing demand for a skilled workforce in various sectors supported by the government under the Production Linked Incentive (PLI) scheme.

A key aspect of PMKVY 4.0 is its emphasis on including women in the workforce and increasing female labor force participation, especially in non-traditional jobs such as maintaining electric vehicles and installing solar rooftops. The scheme also targets marginalized communities, offering them access to micro-entrepreneurship opportunities and knowledge. The provisions of the scheme include support for conveyance, boarding, lodging, transportation, post-placement support, and reward money, ensuring comprehensive assistance to the beneficiaries.

In this context, **ni-msme** is seeking to appoint a Project Execution Partner (PEP) for this significant initiative. The selected PEP, crucial for the successful implementation of this project, must possess a competent team with relevant experience in skill development. This Partnership aims to harness the potential of India's vast and diverse population, particularly by empowering women and marginalized groups, thereby contributing to the nation's economic growth and development in six of the North Eastern States with the following details:

Summary:

Target	7,800
Special Project Type	Captive Placement/Self-employment
Project Location & Target Distribution	Arunachal Pradesh - 1,300 Assam - 1,300 Meghalaya - 1,300 Mizoram - 1,300 Nagaland - 1,300 Tripura - 1,300
Job Role	<ul style="list-style-type: none"> • Aquaculture Worker • Bamboo Work Artisan • Food & Beverage Service Associate • Latex Harvest Technician (Tapper) • Medicinal and Aromatic Plants Grower • Mushroom Grower (Entrepreneur) • Organic Grower

Interested bidders are encouraged to contact **ni-msme** at 040-23633242 and 040-23633213 for further information or clarification regarding this RFP.

2. **Project Methodology:** The appointed Project Execution Partner (PEP) will be responsible for all activities as directed by the **ni-msme**. This includes ground-level execution of projects in the North Eastern States of Arunachal Pradesh, Assam, Meghalaya, Mizoram, Nagaland and Tripura. The PEP will work under the guidance and supervision of **ni-msme**, maintaining liaison with relevant government departments as necessary, in accordance with the approvals and objectives set by the Government of India and respective State Governments.

3. Project Objectives:

- i To impart hands on skills to unemployed youth in 6 skill trades / Job Roles in target North Eastern States as per NSQF guidelines on or before 31st March, 2024.
- ii **Skill Development in North Eastern States:** Implement a Specialized Skill Development Project in the Six North Eastern states, Arunachal Pradesh, Assam, Meghalaya, Mizoram, Nagaland, and Tripura to address the local skill gaps and meet the demand for a skilled workforce.
- iii **Empowerment through Training:** Empower Indian youth, including the rural poor and unemployed, through short-duration skill development training and certification in various job roles such as Aquaculture Worker, Bamboo Work Artisan, Food & Beverage Service Associate, Latex Harvest Technician (Tapper), Medicinal and Aromatic Plants Grower, Mushroom Grower (Entrepreneur), and Organic Grower.
- iv **Inclusivity and Women Empowerment:** Place a special emphasis on increasing female labor force participation, especially in non-traditional jobs, and focus on

uplifting marginalized communities by offering them access to skill development and micro-entrepreneurship opportunities.

- v **Comprehensive Support and Assistance:** Provide support for conveyance, boarding, lodging, transportation, post-placement support, and reward money, ensuring comprehensive assistance to the beneficiaries.

- vi **Project Execution Partner (PEP) Role:** Appoint a competent Project Execution Partner (PEP) with an experienced team in skill development, responsible for the overall execution and management of the project, ensuring effective training, placement/self-employment, and achieving the target of training 7,800 individuals across the specified states and job roles.

- vii **Economic Growth and Development Contribution:** Contribute to the nation's economic growth and development by harnessing the potential of India's diverse population, with a focus on the North Eastern States.

4. **Scope of Work:** The Project Execution Partner (PEP) will deploy the team from the commencement of the agreement. The PEP is tasked with undertaking projects execution, capacity building and skilling in line with the projects assigned by **ni-msme**. These activities will enable **ni-msme** to implement interventions that address priority needs to meet the objectives across the six North Eastern States. The following are the responsibilities for achieving PMKVY's objective of empowering Indian youth with industry-relevant skills for better livelihood opportunities for 7800 beneficiaries at initial stage:

A. Skill Training Delivery:

- i. Deliver NSQF-compliant training, emphasizing soft skills, entrepreneurship, financial, and digital literacy.
- ii. Focus on school/college dropouts and the unemployed.
- iii. Ensure comprehensive curriculum development and delivery.
- iv. Provide necessary training materials and resources.
- v. Identifications of training delivery facilities and equipping them for the desired skill training as per the PMKVY4.0 Guidelines.

B. Special Projects Execution:

- i. Facilitate specialized training programs in unique areas or roles, adhering to project-specific requirements.
- ii. Handholding and Placement support wherever needed
- iii. Offer comprehensive placement services post-training completion.
- iv. Establish Partnerships with potential employers.

C. Training Infrastructure:

- i. Establish and maintain training centers equipped with necessary tools and technology mandated as per PMKVY 4.0 guidelines.
- ii. Ensure adherence to quality standards in training infrastructure.

D. Survey and Analysis:

- i. Perform detailed regional surveys to identify skill gaps.
- ii. Analyze training needs and adapt programs accordingly.

E. Liaison Activities:

- i. Engage in effective communication and coordination with relevant Government bodies and Union Ministries.

F. Monitoring and Evaluation:

- i. Implement robust monitoring and evaluation mechanisms to assess training effectiveness.

G. Compliance and Reporting:

- i. Ensure all activities are in compliance with PMKVY4.0 guidelines.
- ii. Provide regular progress reports to **ni-msme** and stakeholders.

5. Instructions to the Bidders

Please note that while all the information and data regarding this RFP is to the best of the **ni-msme**'s knowledge, accurate within the considerations of scoping the proposed RFP / Tender, the **ni-msme** holds no responsibility for the accuracy of this information and it is the responsibility of the PEP to check the validity of data included in this document.

- i) Interested Project Execution Partner (PEP) is invited to submit the technical and financial proposals.
- ii) Interested Project Execution Partner (PEP) may submit their RFP with all the necessary documents in English as specified in formats provided in the RFP under Bid Submission Formats. The response submitted to this RFP and all correspondence shall be in English and shall confirm to the forms attached. Any interlineations, erasures or over writings shall be valid only if they are initialed by the Authorized Person signing the RFP.
- iii) Project Execution Partner (PEP) is advised to study all instructions, forms, the eligibility criteria and evaluation criteria and other information in the RFP documents carefully. Submission of proposal shall be deemed to have been done after careful study and examination of the RFP document with full understanding of its implications.

- iv) **ni-msme** reserves the right to withdraw this RFP, without assigning any reasons for the same, if **ni-msme** determines that such action is required in the best interest of the organization, Ministry of Skill Development & Entrepreneurship and the Government of India.
- v) **ni-msme** undertakes that all the information shared by the applicant will be held in strict confidence and will not be made public unless directed by law.
- vi) The RFP submitted should be concise and contain only relevant information as required under this document.
- vii) Any amendments such as time extension, clarifications, corrigendum etc., will be uploaded on the Central Public Procurement Portal/ **ni-msme** website only and will not be published in newspapers. Any information furnished therein shall be deemed to have been communicated to PEP and hence the selected *Project Execution Partner (PEP)* shall regularly visit the **ni-msme** website to keep themselves updated.
- viii) At any time prior to deadline for submission of Bid of RFP, **ni-msme** may modify the terms and conditions of the RFP document. The amended document shall be notified through website and such amendments shall be binding on the Bidders. There may be an extension in the last date of submission of RFP in case of necessity.
- ix) The response to this RFP should be complete in all respects. Failure to furnish all information required by RFP along with relevant documents, bid cost and EMD/ Bid security will be at PEP's risk and may result in rejection of its submission.
- x) The Project Execution Partner (PEP) can only submit one proposal. If a bidder submits or participates in more than one proposal, all such proposals shall be disqualified.
- xi) The Project Execution Partner (PEP) shall bear all costs associated with the preparation and submission of its proposal. **ni-msme** shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- xii) All material submitted by bidder /Agency shall become the property of **ni-msme**.
- xiii) The hard copy of Proposal (Technical & Financial) submitted shall be same as that uploaded online.
- xiv) **ni-msme** may at its sole discretion and at any time during the evaluation of RFP, disqualify any applicant, if the applicant has made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements as mentioned below:

- Submitted an RFP that is not accompanied by required documentation.
- Use of modified formats for submission.
- Failed to provide timely clarification related there to, when sought.
- Been declared ineligible/blacklisted by State/UT/Central Government or any Public Sector Undertaking under them.
- Been in litigation with any Government agencies/institutions in India
- Bid cost and EMD are not attached with the proposal.

Note 1: If any of the bidder is found to have submitted misleading or false representations in the forms, statements, and attached documents, during the stage of RFP or in the stage of Technical Proposal and in ANY subsequent stage, their EMD will be forfeited and the claim of the bidder for refund of the same will not be entertained.

Note 2: At present there is no customized BoQ is available on the CPP Portal for indicating the BoQ percentage. The bidders are advised to upload in digit the percentage of service charges towards Financial Proposal in the rupee's column which will be treated as percentage. However, it is mandatory for the agency to upload and submit manual format at Form 10 "Financial Proposal" which would be treated as final document for purpose of service charges of the agency. Bidders are therefore advised to make note of this.

- xv) The Project Execution Partner (PEP) shall engage themselves as required by **ni-msme**. The said team engaged by the Project Execution Partner (PEP) shall be their employees and the Project Execution Partner (PEP) has to pay their salary every month. There is no relationship between the employees of the Project Execution Partner (PEP) and the **ni-msme** and further the said team of the Project Execution Partner (PEP) shall not claim any employment, engagement or absorption in future.
- xvi) The Team shall not claim any Benefit / compensation / absorption / regularization of service from/in **ni-msme** under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation & Abolition) Act, 1970.
- xvii) The persons deputed shall not be below the age of 25 years.
- xviii) The **ni-msme** may require the Project Execution Partner (PEP) to dismiss or remove from the services any person or persons employed by the PEP who may be incompetent or for his/her/their misconduct and the PEP shall forthwith comply with such requirements. The PEP shall replace immediately (within 15 days) any of its personnel if they are unacceptable to **ni-msme** because of security risk, incompetence, conflict of interest and breach of confidentiality or improper conduct upon receiving written notice from this **ni-msme**.
- xix) The Project Execution Partner (PEP) will be wholly and exclusively responsible for payment of wages to the persons engaged by it in compliance of all the statutory obligations under all related Legislations as applicable to it from time to time including Minimum Wages Act, Employees Provident Fund, ESI Act, etc. and the **ni-msme** shall not incur any liability for any expenditure whatsoever on the persons employed by the PEP on account of any obligation. The PEP will be required to provide particulars on PF, Group Insurance of its employees engaged in this Department.
- xx) The attendance will be monitored by the Executive Officer of the Team and copy of the same shall be sent to the Project Execution Partner (PEP) on every month end of the format mutually decided. The Executive Officer shall maintain attendance of the PEP.
- xxi) The Project Execution Partner (PEP) shall arrange a substitute well in advance if there is any probability of the person leaving the job due to his/her own personal reasons. The payment in respect of the overlapping period of the substitute shall be the responsibility of the PEP. The substitute resource has to match the qualifications and can only be on-board after **due approval** of the **ni-msme**.
- xxii) All information gained by the Project Execution Partner (PEP) during the period of the contract cannot be shared / used by the PEP, without the consent of the **ni-msme**.
- xxiii) The Project Execution Partner (PEP) shall not assign, transfer, pledge or sub-

contract the performance of service without the prior consent of **ni-msme**. However, the agreement can be terminated by either party by giving one month's notice in advance. If the PEP fails to give one month's notice in writing for termination of the agreement, then any amount due to the PEP from **ni-msme** shall be forfeited by the **ni-msme**.

- xxiv) Contract between the **ni-msme** and the successful Project Execution Partner (PEP) containing the terms and conditions in the RFP will be entered into, as necessary, after the award of the work.
- xxv) The documents/ reports/ data generated/ prepared as part of this assignment would be the intellectual property of **ni-msme**.
- xxvi) The raw data/processed data/findings should not be disclosed by the team to any third party

6. Selection criteria

The selection of Project Execution Partner (PEP) to provide Project Execution through **Single stage Two Bid System** in which the bidders will be shortlisted based on their satisfactory meeting of the minimum eligibility criteria.

The evaluation of the technical proposal shall be done for the bids which ideally consist of the following documents:

- a. RFP document fee of **Rs.2,000/- (Rupees two thousand only)**
- b. Earnest Money Deposit / Bid Security of **Rs 2,00,000/- (Rupees Two lakhs only)**
- c. Certificate of Registration / Incorporation with appropriate authority.
- d. ITR of last three years
- e. Certificate of Registration with GST
- f. Audited copies of financials
- g. Undertaking by the bidder in prescribed format stating not black listed by any agency
- h. The Empanelment notification issued by **ni-msme**
- i. The Previous projects undertaken and completed successfully by the bidder in the past five years at least (Copies of Certificate/ Work orders/ MoUs).
- j. Qualification and Experience of Project Team including one Executive Officer and two Executive Staff Members for execution of field work
- k. Copies of ISO 9001:2015 Certificate in Quality Management in Vocational Education & Training

Bidders satisfying the above conditions will be considered for technical evaluation. The bidder has to submit the relevant documents as mentioned in evaluation criteria for consideration of Technical Proposal.

Technical proposal shall be assessed based on past experience in Skill Development Programme execution. The bids scored more than 70% of the total marks will be considered as successful in Technical Bid evaluation.

Original DD/ BC of EMD and Bid cost of RFP shall also be submitted physically as per schedule, in addition to the scanned copy uploading on the CPP portal.

The below mentioned documents should be uploaded and submitted in hard

copy, to be perused for Evaluation criteria:

7. Bid Evaluation Process

The objective of the bid evaluation process is to evaluate the bids to select an effective and best fit Project Execution Partner (PEP) at a competitive price. The bid evaluation will be undertaken by Committee approved by the Competent Authority of **ni-msme** based on the following criteria and evaluation thereof. The decision of **ni-msme** in this matter shall be final.

The competitive bids shall be evaluated in the following stages:

Stage 1 -	Eligibility Criteria (Pre- Qualification)
Stage 2 -	Technical Bid Evaluation
Stage 3 -	Financial Bid Evaluation

5. Eligibility Criteria (Pre- Qualification): The evaluation will involve validating the documents submitted in the prescribed format. Documents without a valid proof will be treated as invalid and will not be considered for eligibility. **ni-msme** reserves the right to accept or reject proof of credentials at its sole discretion. Only those bidders meeting the eligibility criteria will be considered for further stages of evaluation. Offers received from the bidders who do not fulfill any of the following eligibility criteria are liable to be rejected.

Sr. No.	Eligibility Criteria	Supporting Document required
1	The Bidder should be a Government Organization/ PSU/ Public/ Private limited company / NGO/ Partnership firm or subsidiary thereof	Certificate of Incorporation and Partnership Deed in case of Partnership Firm
2	The Bidder should have been in operation for at least Seven (07) years as on date of RFP	Certificate of Incorporation
3	The Bidder should have a minimum average annual turnover of Rs.10.0 (Ten) Crore per annum each in last five financial years (FY 2022-23, FY2021-2022, FY 2020-21, FY 2019-20, FY 2018-19)	Certificate from the Chartered Accountant (CA)
4	The bidder should not have been blacklisted by any Government or PSU enterprise in India as on the date of the RFP	Self-Declaration certified by authorized signatory of the bidder as per Form-12
5	The Bidder should have completed at least 3 projects in Skill Development.	Work Orders and or copy/ies and Project completion certificate from the concerned authority.
6	Confirm details registration furnished of GST	GST Registration Certificate.

*Note: Bidders need to ensure compliance to all the eligibility criteria. The PEP need to comply with all the eligibility criteria mentioned above. Noncompliance to

any of these criteria would result in outright rejection of the proposal. The PEP is required to provide proof for each of the points for eligibility evaluation. Technical bid not accompanied by relevant documents of proof will not be considered for evaluation. **ni-msme** will examine the proposals to determine whether they are complete and documents are duly signed by authorized signatory. Any proposal found to be non-responsive for any reason or not meeting any criteria specified in the RFP, will be rejected by **ni-msme** and shall not be included for further consideration.

Initial Proposal scrutiny will be held and incomplete documents will be treated as ineligibility of the bidder, if Proposals:

- Are not submitted as specified in the RFP document and as per the required format along with valid proofs
- Received without the Letter of Authorization (Power of Attorney) Are found with suppression of details with incomplete information, subjective, conditional offers and partial offer submitted.
- Have non-compliance of any of the clauses stipulated in the RFP. Any assumptions made by the bidders in response to this RFP will be at their own risk and costs. **ni-msme** will not be liable for any such assumptions/representations made by the bidders. **ni-msme's** decision will be final. **ni-msme** reserves the right to disqualify the bidder who does not submit sufficient proof of their credentials as prescribed in eligibility criteria.

9. Technical Bid Evaluation, the Agency shall have to enclose documentary evidence in support of below mentioned parameters. In the absence of such supporting documents as detailed in relevant Forms and annexures of the RFP, the bid will be rejected summarily. Technical bids will be opened as per the schedule stipulated by **ni-msme** in the RFP and will be evaluated as per the following score matrix:

	Technical Criteria	Evaluation Criteria	Max. Marks
A.	Experience of the Organization		60
1	Experience of handling Govt. Mandates	<p>The Agency should have wide experience of handling Govt. mandates. These mandates may vary from typical skill enhancement training resulting into Employment /Self-employment generation; up to conventional training resulting into employment generation. The Agency should have handled Govt. Assignments, for (Yrs.)</p> <p>i) If 9(nine) Yrs. and Above --- 20 marks ii) If 7.1 yrs to 9 Yrs---- 10 marks iii) If 5.1 Yrs. To 7 Yrs -- 5 marks iv) If upto 5 Yrs--- 3 marks</p>	20

2	No. of Govt. Assignments/ Projects in similar field	The Agency should possess the track record of such Govt. projects that resulted into Employment generation in the last 3 years: i) 5 Projects or more---20 marks ii) Upto 4 projects---10 marks iii) 2 projects--- 5 marks	20
3	No. of Beneficiaries covered under such projects resulted	The project/s should cover a large number of beneficiaries under the positive outcome with sustainable livelihood generation: Evaluation criteria: No. of Beneficiaries covered under different projects in last 10 years 1. 10001 and above -----20 marks 2. 8001- 10,000-----15 marks 3. 5,001- 8,000-----10 marks 4. 3001 – 5,000----5 marks Below 3000 -----0 marks	20
B	Expertise Score (Existing Project Execution Facility & Team)		40
1	Number of Fully / conditionally Accredited Training Center in SMART/ SIP/ SID in North East Region (Date /Validity) of Accreditation within last 3 Years)	1. 6 and above -----15 marks 2. 4-5 -----10 marks 3. 2-4 -----5 marks 4. 1 ----- 2marks No center -----0 mark	15
2	Number of ToT Certified Trainer in PAN India	1. 20 and above -----10 marks 2. 10-19 -----8 marks 3. 5-9 -----5 marks 4. 1-4 ----- 2marks No Trainer -----0 mark	10
3	No of Industry Tie up for Placement/Apprenticeship in last 1 year in form of Letter of Intent or MoU	1. 15 and above -----15 marks 2. 10-14 -----8 marks 3. 5-9 -----5 marks 4. 1-4 ----- 2marks No Tie up -----0 mark	15
Total Marks			100

* The bidders who secure a minimum of 70 marks will qualify in the technical bid.

10. Financial Bid Evaluation

The Agency, who are technically qualified in the technical evaluation, shall become eligible for evaluation of Financial Bid. The Agency shall quote Service charges for Deployment of Project Execution Team in terms of “Percentage (%) of Total Billing Generated for each project inclusive of Taxes”.

At present there is no customized BoQ is available on the CPP Portal for indicating the BoQ percentage. The bidders are advised to upload in digit the percentage of service charges

towards Financial Proposal in the rupee's column which will be treated as percentage. However, it is mandatory for the agency to upload and submit manual format at Form 10 "Financial Proposal" which would be treated as final document for purpose of service charges of the agency. Bidders are therefore advised to make note of this.

The bidder will be selected on the basis of H1 System (Highest Cost Basis).

11. Right to modify scope of contract at the time of award

ni-msme may at any time, by a written order given to the bidder, make changes within the general scope of the contract.

12. Right to accept any offer and reject any or all offer

ni-msme reserves the right to accept any offer, and to annul the Tender process and reject any or all offers at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for **ni-msme**'s action.

13. Canvassing / Contracting

Any effort by a Agency to influence **ni-msme** in its decisions on offer evaluation, offer comparison or Award of Contract may result in the rejection of the Agency's Offer. No Bidder shall contact **ni-msme** on any matter relating to its offer, from the time of opening of technical bid to the time the Contract is awarded.

14. Duration of the assignment

The Tentative duration of the assignment is of 12 months from the date of award of the contract. It may be extended based on performance of the team deployed by the Agency.

15. Time Frame and Deliverables

The Project team deployed by the Agency has to undertake various activities mentioned in the scope of work. The team is expected to adhere to the timelines defined for each and every assignment undertaken from time to time as per the need and requirement of the stakeholders. **ni-msme**, State Government and MSMEs may provide requisite information and support for smooth completion of work. Non-compliance to these timelines by the Agency would lead to cancellation of contract. The proposed time lines for various activities are mentioned below:

S. No.	Deliverable	Time line
1	Preparation of proposal	5-10 days
2	Field Survey for Individual projects/ clusters	10-20 days
3	Preparation of Survey Report/ Cluster Diagnostic Study Reports	30 days
4	Preparation of Detailed Project Report (DPR)	90 days

However, it may be revised based on scope and significance of each project/ assignment in consultation with ni-msme and State Government.

16. Payment Terms

The selected agency shall make a note that the cost of engaging PEP and the relevant costs shall only be made after successful completion of each assignment and approved/ accepted by NSDC and paid by the relevant authorities.

The payments to the engaged agency shall be made back to back precisely within 30 days from receipt of the payment from NSDC.

17. Penalties

ni-msme shall not pay any extra amount for any escalation in the cost of the assignment within the entire engagement period.

If the performance of the awarded agency during the occurrence of the project is not found to be satisfactory, the award of the assignment can be terminated and the amount already paid to the agency (if any) will be recovered with interest of 1.5 % per month.

18. Force Majeure

The term "Force Majeure" shall include, without limitation, acts of nature, fire, explosion, storm, or another similar occurrence; order or acts of the military or civil authority; national emergencies, insurrections, riots, wars, strikes, work stoppages, or other labour disputes, supplier failures, shortages, breach, delays or raw water resource not being available/ getting defunct/ altered/ non- usable or any act beyond the control of human being.

19. Bid Submission

- a) The Agency is expected to carefully review the terms and references attached in the RFP before preparation of their proposals and submission.
- b) The Agency shall submit Proposals using the appropriate submission sheets provided in prescribed proforma annexed with this RFP. These forms must be completed without any alteration to their format, and no substitutes will be accepted. All fields shall be completed with the information requested.
- c) For online submission, the documents pertaining to technical proposal shall be uploaded separately as two files. The hard copies of the same shall be submitted in an envelope and must reach the office on the scheduled time and date as mentioned in this RFP, failing which their bid will be summarily rejected. The Proposal shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the agency. This authorization shall consist of a written confirmation and shall be attached to the Technical Proposal. The name and position of each person signing the authorization must be typed or printed below the signature. Any interlineations, erasures, or overwriting shall be valid only if signed or initialed by the person signing the proposal.

20. Proposal Validity

Proposals shall remain valid for a period of three (3) months from the date of submission of proposal online. The proposal valid for a shorter period than above shall

be considered non- responsive and will be rejected by **ni-msme**.

In exceptional circumstances, prior to the expiration of the proposal validity period, **ni-msme** may request the agency to extend the period of validity of their proposals. The request and the responses shall be made in writing. The agency may accept or refuse the request for extension of validity. However, the Agency shall not be required or permitted to modify their proposal.

20. Opening of Bid

The Bid evaluation committee will download the files attached with the bid technical proposal.

The Bid evaluation committee evaluates the Technical Proposals on the basis of the documents submitted by the bidders and using the evaluation criteria system specified in the RFP.

A Technical Proposal may not be considered for evaluation in any of the following cases:

- i) If the bids do not have notified documents as mentioned in Instructions to bidders.
- ii) The Technical Proposal was submitted in the wrong format

21. Award of Project

ni-msme will issue Letter of Intent (LoI) in favour of bidder who has qualified in technical bid and quoted lowest price (H1) in financial bids. A Letter of Award (the "LOA") shall be issued, in duplicate, by **ni-msme** to the Selected Agency and the Selected Agency shall, within 5 (five) working days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof.

22. Execution of Agreement

After acknowledgement of the LOA as aforesaid by the Selected Agency, it shall execute the agreement within the period of 14 days from the date of issuance of LOA.

23. Proprietary on Data

All documents and other information provided by **ni-msme** or submitted by a bidder to **ni-msme** shall remain or become the proprietary of **ni-msme**. All information collected, analyzed, processed or in whatever manner provided by the agency to **ni-msme** in relation to the services provided shall be the proprietary of **ni-msme**.

24. Settlement of Disputes:

a) Amicable Settlement

The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with this Agreement or the interpretation thereof through MSME facilitation council, Hyderabad.

b) Dispute settlement

Any dispute between the Parties as to matters arising pursuant to this agreement, which cannot be settled amicably within thirty (30) days after receipt by one Party of the other Party's request for such amicable settlement, may be submitted by either Party for settlement. If the dispute(s) is not resolved amicably then it shall be referred to Arbitration and shall be dealt as per the provisions of the Arbitration & Conciliation Act 1996. For all purposes, the Hon'ble High Court of Telangana shall have jurisdiction only, in exclusion to any other jurisdiction specified under any other Act. The place of Arbitration shall be at Hyderabad only.

Technical Proposal Forms

Form-1: Pre-Bid Query Format

Tender Ref No.:

Pre-bid queries to be

e-mail: nimsme-admn@nimsme.org

Contact No.: 040-23633242/213

Sr. No.	Page No.	Section and point No.	RFP Clause	Remarks/query

Place:

Date:

Seal and signature of the Bidder

Form-2: Cover Letter (On the Letterhead of the Bidder)

To
Director General
National Institute for MSME (**ni-msme**)
Yousufguda, Hyderabad – 500045

Sub: Request for Proposal (RFP) for Selection of Project Execution Partner (PEP) to provide end to end services to execute Skill Development Training Programme under Special Project in the North Eastern States.

Madam,

Having examined the RFP documents including all Annexures the receipt of which is hereby duly acknowledged, we, the undersigned, offer to conduct all the work as guided by by **ni-msme** in the North Eastern States as mentioned in RFP document in conformity with the said RFP document.

We understand that the RFP provides generic scope of work and it has not been prepared by keeping in view of any specific bidder.

We have read, understood and accepted the Terms/ Conditions/ Rules mentioned in the RFP. Until a formal contract is prepared and executed, this RFP offer, together with **ni-msme**'s written acceptance thereof and **ni-msme**'s notification of award, shall constitute a binding contract between us.

We undertake that in competing for and if the award is made to us, in executing the subject Contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We have never been barred / black-listed by any Regulatory/ Statutory Authority/ PSU/ Government undertaking in India.

We also understand that the whole bidding exercise may be scrapped without assigning any reason and it is acceptable to us.

This Bid, together with your written acceptance there of and your notification of award, shall constitute a binding Contract between us.

We certify that we have provided all the information requested by **ni-msme** in the format requested for. We also understand that **ni-msme** has the exclusive right to reject this offer in case **ni-msme** is of the opinion that the required information is not provided or is provided in a different format. It is also confirmed that the information submitted is true to our knowledge and **ni-msme** reserves the right to reject the offer if anything is found incorrect.

Place:

Date:

Seal and signature of the Bidder
(Authorized Signatory)

Form-3: Confirmation of Eligibility Criteria (On the Letterhead of the Bidder)

To
Director General
National Institute for MSME (ni-msme)
Yousufguda, Hyderabad - 500045

Madam

Sub: Request for Proposal (RFP) for Selection of Project Execution Partner (PEP) to provide end to end services to execute Skill Development Training Programme under Special Project in the North Eastern State-reg.

Sr. No.	Eligibility Criteria	Supporting Document required	Remarks
1	The Bidder should be a Government Organization/PSU/Public/ Private limited company / NGO/ Partnership firm or subsidiary thereof	Certificate of Incorporation and Partnership Deed in case of Partnership Firm	
2	The Bidder should have been in operation for at least Seven (07) years as on date of RFP	Certificate of Incorporation	
3	The Bidder should have a minimum average annual turnover of Rs.10.0 (Ten) Crore per annum each in last five financial years (FY 2022-23, FY2021-2022, FY 2020-21, FY 2019-20, FY 2018-19)	Certificate from the Chartered Accountant (CA)	
4	The bidder should not have been blacklisted by any Government or PSU enterprise in India as on the date of the RFP	Self-Declaration certified by authorized signatory of the bidder as per Form-12	
5	The Bidder should have completed at least 3 (three) projects in skill Development.	Work Orders and or copy/ies and Project completion certificate from the concerned authority.	
6	Confirm details registration furnished of GST	GST Registration Certificate.	

*All documents should be on company's letter head and sealed & signed by authorized signatory.

Place:
Date:

Seal and signature of the Bidder

Form-4: Technical Bid format

To
Director General
National Institute for MSME (**ni-msme**)
Yousufguda, Hyderabad-500045

S u b : Request for Proposal (RFP) for Selection of Project Execution Partner (PEP) to provide end to end services to execute Skill Development Training Programme under Special Project in the North Eastern State-reg.

Madam,

Sr. No	Particulars	Details to be furnished by the bidder
<u>1</u>	<u>Name of the bidder</u>	
<u>2</u>	<u>Location of Registered office/Corporate office and address</u>	
<u>3</u>	<u>Mailing address & Company website of the bidder</u>	
<u>4</u>	<u>Names and designations of the persons authorized to make commitments to ni-msme(copy of Authorization should be provided)</u>	
<u>5</u>	<u>Telephone and fax numbers of contact persons</u>	
<u>6</u>	<u>e-mail addresses of contact persons</u>	
<u>7</u>	<u>Description of business and business background</u>	

Declaration:

We confirm that we will abide by all the Terms and Conditions contained in the RFP.

We hereby unconditionally accept that **ni-msme** can at its absolute discretion apply whatever criteria it deems appropriate, not just limiting to those criteria set out in the RFP, in short listing of bidders.

All the details mentioned by us are true and correct and if **ni-msme** observes any misrepresentation of facts on any matter at any stage, **ni-msme** has the absolute right to reject the proposal and disqualify us from the selection process.

We confirm that this response, for the purpose of short-listing, is valid for a period of **180 days**, from the date of expiry of the last date for submission of response to RFP.

We confirm that we have noted the contents of the RFP and have ensured that there is no deviation in filing our response to the RFP and that **ni-msme** will have the right to disqualify us in case of any such deviations.

Place:

Seal and Signature of the Bidder

Date:

Form-5 - About the organization and relevant experience about the organization

[Provide here a brief description/profile of your organization for this assignment]

Experience: Details of Skill Development Projects completed in last 3 years to be provided.

Information as per eligibility criteria and technical evaluation criteria to be furnished.

Sl. No.	Description	Remarks
1	Assignment No:1 Name of Client: Brief of Services/Product Provided: Location and Country: Name of Project: Year: Project Duration: Project Value In INR: Email id and contact detail of client	
2	Assignment No:1 Name of Client: Brief of Services/Product Provided: Location and Country: Name of Project: Year: Project Duration: Project Value In INR: Email id and contact detail of client	
3	Assignment No:1 Name of Client: Brief of Services/Product Provided: Location and Country: Name of Project: Year: Project Duration: Project Value In INR: Email id and contact detail of client	

Add more rows if required.

Note: Valid documentary proof should be enclosed as evidence to support the claimed experience

Form-6: Approach and Methodology (to be submitted in Presentation format)

- Understanding of the scope of work
- Approach and Methodology

Including infrastructure availability, trainer utilization, and overall implementation strategy (batch formation, batches per trainer per month, overall implementation timelines etc.)

Form-7: Details of Team Members

The composition of the project team should be reflective of the required skills and experience as per the scope and areas of the study. The team should have professionals who have experience of handling similar projects.

Sr. No.	Name of Staff	Experience (Years)	Area of Expertise	Position Assigned

Form-8: Details of ToT Certified Trainers

Sl. No.	Name of Sector	Name of Trainer	Trainer ID	ToT Certificate (Attached)

Place:

Date:

Seal and signature of the bidder

Form-9: Details of NSDC SMART Accredited Training Centers in North East States

Sl. No	State	Training center Address	NSDC TC ID

Form-10: Financial Proposal

(On letterhead of the Bidder)

To
 Director General
 National Institute for MSME (ni-msme)Yousufguda – 500045
 Hyderabad

Request for Proposal (RFP) for Project Execution Partner (PEP) to provide End-to-end Services to execute Skill Development Training Programme under Special Project in the North Eastern States –reg.

Madam,
 These costs indicated below are final and we, the PEP agree to provide services asdetailed in the RFP

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Estimated Rate in Rs. P	BASIC PERCENTAGE In Figures To be entered by the Bidder	TOTAL PERCENTAGE With Taxes	TOTAL PERCENTAGE In Words
1	2	4	5	6	7	8	9
1	Appointment of Agency						
1.01	SERVICE CHARGES OF PROJECT EXECUTION PARTNER PERCENTAGE OF THE BILL APPROVED COST OF PROJECT	1.000	Nos			0%	#N/A
Total in Figures						0%	#N/A
Quoted Rate in Words						#N/A	

Note: No separate payment towards overheads, equipment, accommodation, procurement of primary and/or secondary data, necessary travel (if any), etc., shall be allowed

Yours faithfully,

Authorised Signatory
Name:
Designation:

Company's stamp/seal

Form-11: Performance Bank Guarantee (To be stamped in accordance with Stamp Act)

Request for Proposal (RFP) for Selection of Project Execution Partner (PEP) to provide end to end services to execute Skill Development Training Programme under Special Project in the North Eastern State-reg.

Bank Guarantee number:

In consideration of **ni-msme**, acting through(hereinafter referred to as **ni-msme** which expression shall include his successor and assignees) having awarded to <name> (hereinafter referred to as “Project Execution Partner (PEP)” which expression, wherever the subject or context permits, includes its successors and assignees) a contract for <name of the project> in terms of inter-alia **ni-msme** ‘s letter No Date (hereinafter called “the Contract.”) and other General Terms and Conditions and upon the condition of the PEP Security for the PEP liability under and in connection with the said contract up to a sum of Rupees amounting to **2%** of the total cost.

We_____ (hereinafter referred to as the Bank or the said bank) and having our registered office at_____ hereby jointly and severally undertake to guarantee the payment to **ni-msme** in rupees forthwith on demand in writing and without any protest or demur any or all dues payable by the PEP to **ni-msme** in respect of or in connection with the said contract inclusive of all **ni-msme** losses and damages and costs. (Inclusive between attorney and client) charges, and expenses and other moneys anyway payable in respect of the above as specified in the notice of demand made by **ni-msme** to the Bank with reference to this guarantee up to an aggregate limit of Rs. -----.

We further agree that **ni-msme** shall be the sole judge of and as to whether the said PEP has committed any breach or breaches of any of the terms and conditions of the said contract and the extent of loss, damages, charges and expenses caused to or suffered by or that may be caused to or suffered by **ni-msme** on account thereof and the decision of **ni-msme** that the PEP has committed such breach or breaches and as to the amount or amounts of loss, damage, costs, charges and expenses caused to or suffered by **ni-msme** from time to time shall be final and binding on us.

ni-msme shall have the fullest liberty without reference to the bank and without effecting in any way the liability of the said Bank under this guarantee to take any other security in respect of the obligation and liabilities hereunder or to vary the contract/work to be done there under vis-a-vis the PEP or to vary the prices of the total contract value or to release or forbear from enforcement of all or any other security or any other securities now or anytime held by **ni-msme** and such arrangements with the PEP or release or forbearance whatsoever shall absolve the bank of the full liability to **ni-msme** hereunder or prejudice the rights of **ni-msme** against the bank.

The guarantee shall not be determined or affected by the liquidation or winding up of, dissolution or change in constitution or insolvency of the bank and or PEP but shall in all respect and for all purposes be binding and operative until payment of all moneys payable to PEP in terms thereof.

The bank hereby waives all rights at any time inconsistent with the terms of this guarantee and the obligations of the bank in terms hereof shall not be in anyway affected or suspended by reasons of any

dispute or disputes having been raised by the PEP (whether or not pending before any arbitrator, Tribunal or court) or purporting to stop or prevent any payment by the bank to **ni-msme** in terms thereof. The Bank's liability under these presents being absolute and unequivocal.

The amount stated in any notice of demand addressed by **ni-msme** to the bank as liable to be paid to MSME by the PEP or as suffered or incurred by **ni-msme** on account of any losses, damages, costs, charges and expenses shall be conclusive evidence of the amount so liable to be paid to **ni-msme** or suffered or incurred by PEP as the case may be and in terms hereof.

This guarantee/undertaking shall be in a continuing guarantee/undertaking and shall remain valid and irrevocable for all claims of **ni-msme** and liabilities of the PEP arising up to and until midnight of _____

This guarantee/undertaking shall be in addition to any other guarantee or security whatsoever that **ni-msme** may now or any time anywise may have in relation to the PEP obligations or liabilities under and/or in connection with the said contract, and **ni-msme** shall have full authority to have recourse to or enforce this security in preference to any other guarantee or security which **ni-msme** may have or obtain and not forbearance on the part of **ni-msme** in enforcing or requiring enforcement of any other security shall have the effect of releasing the bank from its full liability hereunder.

It shall not be necessary for **ni-msme** to proceed against the said PEP before proceeding against the Bank and the guarantee herein contained shall be enforceable against the bank notwithstanding that any security which **ni-msme** may have obtained or obtain from the PEP shall at the time when proceedings are taken against the said bank hereunder be outstanding or unreleased.

We the said bank undertake not to revoke this guarantee during this currency except with the consent of **ni-msme** in writing and agree that any change in the constitution of the said bank shall not discharge our liability hereunder.

Notwithstanding anything contained herein above, our liability under this guarantee shall be restricted to Rs. ----- and this guarantee shall remain in full force till and unless a claim is made on us within_ months from the date i.e., before all the claims under this guarantee shall be forfeited and we shall be relieved of and discharged from our liabilities hereunder.

Dated Day of Name of Bank: -----

Address:

Date:

The bank guarantee shall be effective only when the bank guarantee message is transmitted by the issuing bank through Structured Financial Messaging System (SFMS) to bank. (Address of **ni-msme's** bank) having IFSC Account No. through SFMS and authenticated by the said **ni-msme's** bank.

Further, the amount of invocation of the BG shall be remitted to **ni-msme's** account no. with (name & address of **ni-msme's** bank, IFSC) under written intimation to **ni-msme**.

Signature of authorised bank official with bank seal

Form-12: Declaration for not being blacklisted
(To be submitted on the letter head of the Bidder)

To
Director General
National Institute for MSME (ni-msme)
Yousufguda - 500045 Hyderabad

Request for Proposal (RFP) for Selection of Project Execution Partner (PEP) to provide end to end services to execute Skill Development Training Programme under Special Project in the North Eastern State-reg.

Madam,

With reference to the RFP No.

We
hereby declared and confirmed that we have not been blacklisted by any Government Department (Central/State/Autonomous/PSU) in India.

Signature of the Bidder with stamp

Name:

Designation:.....

Date:

Form-13: Documentary evidence in favour of Authorised signatory

Documentary evidence demonstrating that the representative is an Authorised signatory of the PEP and is duly authorised to sign.

The authorisation shall be in the form of a written power of attorney or copy of board resolution or in any other form demonstrating that the representative has been duly authorised to sign.

It is certified that M/s. (name of the Bidder) or its subsidiary or company resulting out of the merger/acquisition of such PEP or its subsidiary, associated with RAMP Scheme, directly or indirectly not related to the implementation of the scheme till the day of submission of bid.

Signature of the Bidder with stamp

Name:

Designation:.....

Date:

**PRADEEP
KUMAR
BETHAPU
DI** Digitally signed
by PRADEEP
KUMAR
BETHAPUDI
Date: 2023.12.15
14:51:55 +05'30'