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 F 126 -128 रीको इण्डस्ट्रीयल एरिया, जयपुर बाईपास रोड, टोंक, पिन कोड: 304001 -E-MAIL:-
 tonkdairy@yahoo.co.in

शुरु

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Request for Expression of Interest (REOI) for Selection of Training Agency for Conducting of NPDD- Training Programs	
Description of work	Request for Expression of Interest (REOI) for Selection of Training Firm for Conducting NPDD- Training Programs 1. On Good Hygiene Practice/ Good Manufacturing Practice to Farmers 2. Dairy Personnel/ Milk Tester (Including Plant & Marketing Staff) 3. DCS Staff/ BMC/ AMCU/ DPMCU on Operation & Quality Management.
Cost of Work (Approx.)	Total... 15.0 Lacs
Cost of EOI Form	A Demand Draft for Rs. 590/- With GST (Rupees Five Hundred Ninety Only) in favor of Tonk Zila Dugdh Utpadak Sahakari Sangh Limited Payable at Tonk.
EOI- Processing Charge	A Demand Draft for Rs. 500/- (Rupees Five Hundred Only) in favor of MD RISL JAIPUR.
Earnest Money Deposit along with EOI	A Demand Draft for Rs. 50,000/- (Rupees Fifty Thousand Lac Only) in favor of Tonk Zila Dugdh Utpadak Sahakari Sangh Limited Payable at Tonk.
Date and Time for Downloading EOI Form	27/01/2025 to 10/02/2025 & 11:00 AM
Last Date & Time of uploading EOI	27/01/2025 to 10/02/2025 & 4: 00 PM
DD Submission along with tender form	11/02/2025 & 12:30 PM
Date of EOI Opening	11/02/2025 3:00 PM
Place for Opening of tender	Tonk Zila Dugdh Utpadak Sahakari Sangh Ltd., Tonk, RJ,

A. REOI

(Signature)

(Signature)

(Signature)

(Auth Signatory of Firm with Seal)



B. INSTRUCTIONS FOR SUBMISSION OF TENDER FORM & DOCUMENTS

- 01 EOI फार्म मय शर्तों सहित ऑन-लाईन वेबसाईट <http://eproc.rajasthan.gov.in> or <http://sppp.rajasthan.gov.in> पर निविदा सूचना में दर्शाये अनुसार डाऊनलोड तथा निविदा प्रपत्र को भरकर मय डिमाण्ड ड्राफ्ट वेबसाईट पर निर्धारित प्रपत्र में अपलोड किया जा सकता है।
- 02 EOI की समस्त प्रक्रियायें ऑनलाईन होगी।
- 03 इन EOI में रुचि लेने वाले निविदादाता प्रपत्र को वेबसाईट <http://eproc.rajasthan.gov.in> से डाउनलोड कर सकते हैं। निविदादाता द्वारा निविदा शुल्क डिमाण्ड ड्राफ्ट के रूप में सम्बन्धित कार्यालय में निर्धारित तिथि तक जमा कराना आवश्यक होगा।
- 04 EOI में भाग लेने वाले निविदादाताओं को वेबसाईट <http://eproc.rajasthan.gov.in> पर रजिस्टर करवाना होगा। ऑनलाईन EOI में भाग लेने के लिए डिजिटल सर्टिफिकेशन इन्फोरमेशन टेक्नोलोजी एक्ट 2000 के तहत प्राप्त करना होगा जोकि इलेक्ट्रॉनिक निविदा में साईन करने हेतु काम आएगा। निविदादाता उपरोक्त डिजिटल सर्टिफिकेट सी.सी.ए. (C.C.A.½ द्वारा स्वीकृत एजेन्सी (NIC or safecrypt का msapplitech.tendercity.com (India) Pvt. Ltd.) से प्राप्त कर सकते हैं जिस निविदादाताओं के पास पूर्व में वैध डिजिटल सर्टिफिकेट है उन्हें नया डिजिटल सर्टिफिकेट लेने की आवश्यकता नहीं।
- 05 Training firm shall submit their offer in format (Annex- 3), however D.D. for E.M.D. should be submitted at office of Tonk Dairy, , Tonk, RJ on or before the due time and date.
- 06 Rate must be quoted separately for each item.
- 07 The rate quoted in the EOI shall be valid for full one year.
- 08 Before submitting the EOI, it should be ensured that all the EOI papers including conditions of EOI are signed by the bidder.
- 09 Successful party has to deposit 10 % Security Deposit that can be deposited after adjusting EMD. This may also be deducted from the bills of training.
- 10 Earnest Money Deposit (EMD) & Security Deposit (SD) are refundable after, the 3 months of the date of the billing.
- 11 Please read carefully the steps of submitting Tender.




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C. SCOPE OF WORK & RELEVANT TERMS & CONDITIONS FOR SUBMISSION OF EOI.

(Please read carefully the steps of submitting EOI)

1. The Unit Rate must be quoted against each training type in the prescribed format (Annexure-3).
2. The rate quoted shall be valid for full one year and extendable for another one year If performance is found satisfactory.
3. Training, in case, is extended for another one year, the rate shall remain unchanged. Other terms and conditons would also remain same & applicable.
4. Request for Expression of Interest (REOI) is invited for providing trainings under NPDD Program. The Topics and Duration are as follows: -
 - a. On Good Hygiene Practice/ Good Manufacturing Practice to Farmers- 1 Day
 - b. Dairy Personnel/ Milk Tester (Including Plant & Marketing Staff)- 3 Days
 - c. DCS Staff/ BMC/ AMCU/ DPMCU on Operation & Quality Management. - 3 Days
5. Rate quated should be inclusive of GST.
6. Rate should include include all expenses viz refreshment, training Hall, projector, audio visual equipment. stationary etc.
7. Trainees that shall undergo training of duration of 3 Days (Training- b & c Type) , shall be provided additionally stay, breakfast and meals arrangement also.
8. Tonk Milk union shall extend assistance and carrying out planning and coordination management activities between DCS/ BMC, Trainees, trainer Firm & Milk Union by timely communication & availability of info and details about the nos of trainees and their contact and academic and society details.
9. Training firm should have knowledge and experience of delivery of trainings for cooperative dairy sectors so that trainees have feeling of attachment and attain relevant case and examples of operation and managment of of cooperative dairy.
10. The EOI firm should have conducted more than 5 nos training programs related to Good Manufacturing , Good Hygiene Practice, Clean Milk Production, Milk Testing, BMC Operation & Management, HACCP, Food Safety Mgmt System- ISO 22000- Internal Auditors Development & Qualification Trainig, Quality & Food Safety- Training & Awareness aligning BIS/ ISO 9001/ FSSAI- FOSTAC/ ISO 22000 standard in Milk Supply Chain, Cattle Care Management, Feed & Fodders, Breeding Improvement, Awareses on aspects & benefits of Cooperative Dairy Sectors etc.
11. Firm should be preferably located in the state of Rajasthan.
12. Firm should submit Consent in the prescribed format (Annexure-2)
13. The firm should have trainers qualified form BIS/ FOSTac/ NPDD or the trainers should have exposure of oragniaing or condicting trainings of NPDD. They may also be retirees of personnel of quality, processing or P&I or lead auditors and trainers on ISO 22000/ Food Safety.
14. Firm having any case pending against Milk Union or its officers/ employees (pertaining to working of Dairy) will not be accepted.
15. Firm who has presently been or in past under contract with Milk Union or any other milk union and have been caught/ punished in any case, shall not be able to participate in this EOI. An affidavit in prescribed format (Annexure-2) should be attached.
16. Firm who has been blacklisted/ terminated/ suspended the agreement in past by Milk Union or any other milk union or RCDF shall not be considered for this EOI.
17. Firm having any financial dealing with any of the employees of milk union as on date of submission of EOI shall not be considered.
18. EOIs of any of the officer/employee/board member or their blood relatives (as per Hindu family act) will not be accepted.

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19. EOIs of any insolvent/ adolescent/ mentally retarded firm/person shall will not be accepted.
20. Firm must have GST Registration certificate.
21. Bidder should submit List of Clients. Bidder must have conducted more than 10 nos of trainings. (Atleast 5 nos must be emanated from cooperative dairys)
22. Bidder's turn over should not be less than 30 lacs each year in last 03 years. ITR for last three years should be attached. Bidder must have incurred profit for the last 3 years.
23. Bidder should have ISO 9001: 2015 Certification.
24. Bidder should have been registered with MSME/ Udyam Adhar or BRN.
25. TDS, as applicable, will be made from the bill.
26. In case of any dispute, M.D. TZDUSS, Tonk will be arbitrator & both parties are bounded to the decision of Arbitrator. In case of any court proceeding Jurisdiction will be Tonk Court.
27. The bidder shall abide by all statutory and mandatory provisions labour/industrial law in forces from time to time.
28. Select training firm shall submit bills against each training program in full or part along with the documents of training conductance evidences that shall include-
 - a. List of Trainees (Approved by Tonk Milk Union or its representative)
 - b. Training Program Schedule
 - c. Attendance Records
 - d. Training Records
 - e. Training Feed Back
 - f. Photography/ Videography Evidences
29. The training session & records are subject to montoring & inspection by the authorities.
30. In case of any violation of law in respect of statutory / mandatory requirement by the firm, Tonk Milk Union will not be responsible for the same.
31. Firm will not disclose any confidential information related to milk union which is being shared with you to organize the job.
32. In case of violation of any terms & conditions of EOI, the Tonk Milk Union shall terminate the work order/ agreement.
33. Tonk Milk Union shall disburse payment within 10 days of satisfactory verification.
34. The firm who has experience, technically rich, good performance in similar field and preferably be located in the state in rajasthan will be preferred.
35. Tonk Milk Union mhas all rights to cancel the EOI without assigning any reason there of.

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Annexure-1

प्रबन्ध संचालक

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विषय:- EOI form की नियम व शर्तों पर सहमति बाबत।

EOI Ref No	
Scope	Request for Expression of Interest (REOI) for Selection of Training Firm for Conducting NPDD- Training Programs 1. On Good Hygiene Practice/ Good Manufacturing Practice to Farmers 2. Dairy Personnel/ Milk Tester (Including Plant & Marketing Staff) 3. DCS Staff/ BMC/ AMCU/ DPMCU on Operation & Quality Management.

महोदय,

- मैंने उपरोक्त कार्य हेतु EOI form प्राप्त कर लिया है।
- मैं प्रमाणित करता हूँ कि EOI form में वर्णित सभी नियम एवं शर्तों, परिशिष्ट आदि को पढ़ लिया है एवं अच्छी तरह से समझ लिया है और मैं सभी वर्णित नियम एवं शर्तों का पालन करूंगा। यह सभी अनुबन्ध का हिस्सा माने जावेगे।
- सहमति पत्र प्रस्तुत करने तक मैंने उक्त EOI के सम्बन्ध में समय-समय पर जारी सभी संशोधन का ध्यान रखा है।
- मैं EOI form एवं समय-समय पर जारी संशोधन सहित EOI form में वर्णित सभी नियम एवं शर्तों को बिना किसी शर्त के स्वीकार करता हूँ।
- यदि मेरे द्वारा EOI form में वर्णित किसी भी शर्त का उल्लंघन करना पाया जाता है तो संघ प्रबंधन के पास उपलब्ध अन्य कानूनी विकल्प पर बिना कोई विपरित प्रभाव डाले हुए वह मेरे द्वारा प्रस्तुत किए गए EOI form को निरस्त करने के लिए स्वतंत्र होगा।
- यदि मेरी तकनीकी EOI में निर्धारित अहर्ताएँ पूर्ण नहीं किए जाने के कारण अयोग्य रहने के कारण कोई ऐतराज नहीं होगा तथा इस सम्बन्ध में मैं कोई दावा नहीं करूंगा।

स्थान:

दिनांक:

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(यह सहमति पत्र निविदादाता द्वारा स्वयं के लेटर हेड पर लिखकर संलग्न करना है व मूल संघ में प्रस्तुत करना है)

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Annexure-2

शपथ-पत्र

(रु० १००/- के नॉन ज्युडिशियल स्टेम्प पेपर पर जिस पर firm के हस्ताक्षर ऑथ कमिश्नर अथवा नोटरी से प्रमाणित होने आवश्यक है)

(Name).....

पुत्र श्री.....

निवासी.....

शपथपूर्वक यह सत्यापित करता हूँ:-

1. यह कि मैं किसी भी न्यायालय से आपराधिक प्रकरण में दण्डित नहीं हूँ।
2. यह कि मेरे खिलाफ किसी भी पुलिस स्टेशन/न्यायालय में कोई आपराधिक मामला नहीं चल रहा है।
3. यह कि मुझे राज्य सरकार के किसी सरकारी/अर्द्धसरकारी विभाग, किसी उपक्रम, आरसीडीएफ, आरसीडीएफ से सम्बन्ध ईकार्डियों अथवा किसी भी जिला दुग्ध संघ द्वारा किसी भी अनियमितता के कारण दण्डित अथवा ब्लैक लिस्टेड नहीं किया गया है।
4. यह कि मैंने/हमने निविदा की समस्त नियम व शर्तों को पढकर समझ ली है तथा मुझे/हमें समस्त शर्तों का पालन करने के लिए पूर्णतः सहमत है। यदि निविदा अवधि में किसी भी शर्त का उलंघन पाया जाता है तो मेरी/ हमारी निविदा निरस्त कर दी जावे।
5. यह कि मैं/हम जिला दुग्ध संघ..... संघ से सम्बद्ध किसी भी समिति के कर्मचारी अथवा संघ अथवा समितियों के संचालक मण्डल के सदस्य अथवा आश्रित नहीं है।

(नोटरीज्ड)

(Auth Signatory of Firm with Seal)

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Annexure-3

**Request for Expression of Interest (REOI) for Selection of Training Firm for Conducting NPDD-
Training Programs**

1. On Good Hygiene Practice/ Good Manufacturing Practice to Farmers
2. Dairy Personnel/ Milk Tester (Including Plant & Marketing Staff)
3. DCS Staff/ BMC/ AMCU/ DPMCU on Operation & Quality Management.

1.	Firm's Name		
2.	Prop/ Partner/ Director Name		
3.	Present Address with Mail Id & Cell No (PI Attach self attested copy of Adhar Card/ Voter Card/ Driving License as a token of evidence)		
4.	PAN Card (Attach self Attested Copy)		
5.	GST Certificate (Attach self Attested Copy)		
6.	Consent letter as per Annexure-1 on Letter Head		
7.	Experience of Trainings - Atleast 5 Nos preferably of Cooperative Dairy Sectors		
8.	List of Empaneled Trainers (In relevance to Dairy & Operations- P &I, Processing, Quality & Food Safety)		
9.	List of Clients		
10.	Last 03 years ITR Copies & Balance Sheet with turn over above Rs 30 Lacs. Firm should be incurring profit for the last 3 years (2021-22, 2022-23 & 2023-24).		
11.	Affidavit as per Annexure-2 on Non- Judicial Stamp of Rs. 100/- EOI Form Fee Detail		DD NO-.... Amt..... Bank.....
	EOI Processing Fee Detail		DD NO-.... Amt..... Bank.....
	EMD Detail		DD NO-.... Amt..... Bank.....
12.	ISO 9001 Certificate		
13.	BRN		
14.	MSME/ Udyam Adhar Certificate		
15.	List of Documents- Ticked (Submitted)- Annexure-4		
16.	Unit Cost per Trainee		
	Training Type	Unit	Unit Rate (Including GST)
a.	On Good Hygiene Practice/ Good Manufacturing Practice to Farmers- 1 Day	Per Trainee	
b.	Dairy Personnel/ Milk Tester (Including Plant & Marketing Staff)- 3 Days	Per Trainee	
c.	DCS Staff/ BMC/ AMCU/ DPMCU on Operation & Quality Management- 3 Days	Per Trainee	

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Annexure-4

A. List of Documents for Submission (PI Tick)

S.No.	Particular	(PI Tick- √)
1.	Duly Filled In REOI Form () Signed & Sealed)	
2.	G.S.T. Registration Certificate	
3.	PAN Card (Firm)	
4.	ID Card- Aadhar Card Proprietor/ Director/ Partner	
5.	Experience of Trainings - Atleast 5 Nos preferably of Cooperative Dairy Sectors	
6.	G.S.T. Registration Certificate	
7.	List of Empaneled Trainers (In relevance to Dairy & Operations- P &I, Processing, Quality & Food Safety)	
8.	List of Clients	
9.	Last 03 years ITR Copies & Balance Sheet with turn over above Rs 30 Lacs. Firm should be incurring profit for the last 3 years (2021-22, 2022-23 & 2023-24).	
11.	Consent letter as per Annexure-1 on Letter Head	
12.	Affidavit as per Annexure-2 on Non- Judicial Stamp of Rs. 100/-	
13.	ISO 9001 Certificate	
14.	BRN	
15.	MSME/ Udyam Adhar Certificate	
16.	DD as required- Form, Processing & EMD	

(Handwritten signatures and marks)

(Auth Signatory of Firm with Seal)