

NATIONAL SCHEDULED TRIBES FINANCE AND DEVELOPMENT CORPORATION (NSTFDC),
NBCC TOWER, HALL No. 1,
5th FLOOR, 15 BHIKAJI CAMA PLACE, NEW DELHI 110066
Website: www.nstfdc.tribal.gov.in

Notice Inviting Proposal for Hiring of Implementation Agency for Execution of CSR Projects

Tender No: NSTFDC/CSR/2025/05

Dated: 12.11.25

Name of the Issuer	:	National Scheduled Tribes Finance and Development Corporation (NSTFDC)
Date of Issue	:	12 th November 2025
Pre-Bid Meeting	:	18 th November 2025 at 15.30 hrs
EMD Amount	:	Rs. 1,80,00000/- (One crore and eighty lakhs only)
Last Date & Time of Submission of Bid	:	4 th December 2025 at 17.30 hrs.
Place, time and Date of opening of Technical Proposals	:	NSTFDC on 5 th December 2025 at 11.30 hrs.
Presentation	:	Date and Time of Presentation will be intimated by mail to the qualified bidder.
Place, time and Date of opening of Financial Proposals received	:	NSTFDC on 10 th December 2025 at 11.30 hrs.
Contact Person for queries Phone No. Email id	:	Ms. Bismita Das, Chief Manger (Projects & CSR) 9953536179 southzonenstfdc@gmail.com
Addressee & Address for the submission of Tender Documents & EMD to be submitted	:	NSTFDC 15 NBCC Tower, 5th Floor , Hall No. 1, Bhikaji Cama Place, New Delhi – 110066
Submission Type (By Reg. post/speed post/ by hand or courier)	:	By speed post/ by hand or courier

(Bismita Das)
Chief Manager (Proj. & CSR)
southzonenstfdc@gmail.com

Details about Tender: Tender Notice No. NSTFDC/CSR/2025/05

Name of Organization	:	National Scheduled Tribes Finance and Development Corp. (NSTFDC)
Address	:	The Chief Manager, NSTFDC, 15 NBCC Tower, Bhikaji Cama Place, 5th Floor, Hall No. 1, New Delhi, 110066
Name of Work	:	Engaging consultancy organizations for “Implementation agency for execution of CSR projects”.
Tender Currency Type	:	Single/Joint Venture/Consortium up to three members
Tender Currency	:	Indian Rupee (INR)
Project Type and Estimated Tender Value	:	Multiple projects from different CSR donor organizations with a value around Rs. 60,00,00000/- (Rupee sixty crores). (excluding applicable taxes) <i>[The value can change up to 25% (+/-) later based on the requirement.</i> <i>4% of administrative cost will be provided to the Implementing Agency over and above the financial bid.</i>
Amount Details		
Bid Processing Fee	:	Rs. 2,000/- plus 18% GST (Rs. 2,360/-) in form of Demand Draft (Non-Refundable) exempted for MSE.
Processing Fee Payable To	:	DD in favour of “National Scheduled Tribes Finance and Development Corporation” payable at Delhi.
EMD (INR)	:	Rs. One crore and eighty lakhs only. (Rupee 1,80,00000/- only). (Agency registered under MSE is however exempted from submitting EMDs subject to submission of supporting document(s) for exemptions).
EMD in favour of	:	Rs. One crore and eighty Lakhs only (Rupee 1,80,00000/- only) by DD or Bank Guarantee in favor of “National Scheduled Tribes Finance and Development Corporation” from any Scheduled Commercial Bank. Bank Guarantee should be valid for a period of three month.
Tender Dates		
Bid Document Downloading Start Date	:	12 th November, 2025 at 09.00 hrs
Last Date & Time for Submission of Bid.	:	4 th December, 2025 at 17.30 hrs.
Date of Tender opening	:	5 th December, 2025 at 11.30 hrs. Technical Bid 10 th December, 2025 at 11.30 hrs.- Financial Bid
Bid Validity Period	:	90 days from opening of price bid

Submission of related documents, etc.	:	Submission of EMD, Bid Processing Fees, Technical Bid and Financial Bid along with other Documents up to 4th December at 17.30 hrs in the office of NSTFDC, NBCC Tower, 5 th Floor, Hall No.1, Bhikaji Cama Place, New Delhi – 110066 addressed to Bismita Das, Chief Manager (Projects & CSR).
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1. Overview of NSTFDC:

National Scheduled Tribes Finance and Development Corporation (NSTFDC) is incorporated as a Govt. Company under the Ministry of Tribal Affairs (MoTA) and granted license under Section 25 of the Companies Act, 1956 (now Section 8 of the Companies Act, 2013). It is managed by the Board of Directors having representation from Central Govt., State Channelizing Agencies, National Bank for Agriculture and Rural Development (NABARD), Industrial Development Bank of India (IDBI) Tribal Co-operative Marketing Development Federation of India Ltd. (TRIFED) and eminent persons representing Scheduled Tribes.

The Corporation plays a leading role in the economic up-liftment of Scheduled Tribes by providing them financial assistance at concessional rates of interest through channelizing agencies for setting up viable income generating project. Financial assistance of NSTFDC is available to only those Scheduled Tribes having annual family income of up to Rs. 3,00,000/- p.a. residing both in rural and urban areas.

2. Scope of Work:

The implementation Agency (IA) selected will execute CSR funded projects for NSTFDC. These projects will be funded to NSTFDC by CSR donor companies as a part of their mandatory CSR activities. NSTFDC aims to undertake projects to enhance the quality of education by interventions in terms of infrastructure building and capacity building of students and teachers of Eklavya Model Residential School (EMRS) run by National Education Society for Tribal Students (NESTS) across 26 states and UTs. The interventions to focus on education and health sector.

EMRS schools are residential schools established and run by National Education Society for Tribal Students (NESTS), a society under Ministry of Tribal Affairs across 26 states and UTs. NSTFDC aims to enhance the learning environment of these EMRS schools and hostels by providing better access to quality health, education and infrastructure for the tribal students studying. These interventions will ensure overall wellbeing of children leading to enhanced learning outcomes.

Broad Scope of Work includes:

- i. To prepare DPR in consultation with NSTFDC to be submitted to the Donor Organisation/PSUs.
- ii. To ensure quality and sustainability while implementing the projects in as per mutually agreed time frame along with its monitoring and reporting to NSTFDC;
- iii. To deliver and execute project objectives which shall include- availability of goods & services; documentation and report writing, submission of utilization receipts/ certificates, videos, photographs; promoting and branding; providing AMC services and any such other requirement(s) in the projects as required by donor agency;
- iv. To ensure fulfilment of all documentary requirements as prescribed under the Companies Act and relevant Rules and also by donor agencies;
- v. To support NSTFDC in reaching out to more CSR donors to meet the cause of tribal people; and
- vi. Ensuring publicity/branding in each project to the satisfaction of the donor agencies, which will include creation of short videos, coffee table books, promotional contents etc.

3. Geographical location of the projects

(Projects to be delivered at the location of 497 functional EMRS as given below)

Sl.No	State/UT	Functional EMRS
1.	Andhra Pradesh	28
2.	Arunachal Pradesh	5
3.	Assam	6
4.	Bihar	2
5.	Chhattisgarh	75
6.	Dadra & Nagar Haveli and Daman & Diu	1
7.	Gujarat	44
8.	Himachal Pradesh	4
9.	Jammu & Kashmir	6
10.	Jharkhand	51
11.	Karnataka	12
12.	Kerala	4
13.	Madhya Pradesh	63
14.	Maharashtra	37

Sl.No	State/UT	Functional EMRS
15.	Manipur	5
16.	Mizoram	11
17.	Nagaland	3
18.	Odisha	47
19.	Rajasthan	31
20.	Sikkim	4
21.	Tamil Nadu	8
22.	Telangana	23
23.	Tripura	12
24.	Uttar Pradesh	3
25.	Uttarakhand	4
26.	West Bengal	8
	Grand Total	497

4. Specifications of the goods and services –

SL No.	Name of goods/service	Specification	Remarks
1.	Desktop PC	CPU: i3 12th gen processor, RAM: 8 GB, Memory: 512 GB, Motherboard with wifi and Bluetooth, Optional features: Original windows 11 and MS Office, Display: 22-inch monitor, USB Keyboard, USB Mouse, USB webcam. It shall be from one of good brands including Lenovo, HP, Acer, Dell, if any other should have equivalent or higher version/specifications.	2 years of AMC
2.	UPS	600VA / 360W, 230V	2 years of AMC
3.	Tablets	RAM: 8 GB, Memory: 128 GB, Wifi and Bluetooth, OS: Android, along with tablet cover and screen guard. The tablets should be pre-loaded with coaching material for NEET, JEE, NDA, CA & CS and SSC. It shall be from one of good brands including Lenovo, OnePlus, Xiaomi, HP, if any other should have equivalent or higher version/specifications.	2 years of AMC

4.	Manual sanitary pad vending machine	Process: Manual vending, Storage capacity: 30 napkins	2 years of AMC
5.	Sanitary pad incinerators	Process: Manual, Burn capacity: 30-40 napkins per day	2 years of AMC
6.	Charging Cart	Transport, charge & secure up to 32-40 devices; Robust metal frame with plastic side panel, integrated cable management, lock & handle plus padlock flange on front door, along with timer (optional), elastic rubber wheels and vented panels for cooling	2 years of AMC
7.	Mentorship and career counselling	Career counselling of students through interactive sessions, videos, query resolution, resource material etc. The students will also to be continuously mentored through school wise interactive sessions. This program also needs to support the students in improving their mental health status and thereby making them happier and perform well in academics through interactive sessions and videos. Duration: 05 months.	The videos will be in Hindi and English, printed resource material to be provided in regional languages and handholding of teachers for long term impact to be organized.
8.	Teacher training program	5 days of residential training program with emphasis new age education skills, career mentorship, financial literacy, classroom management, using AI and other advance tools, mental health digital literacy, media literacy, cyber bullying, networking with other teachers, Sharing best practices with other teachers, personal and spiritual growth. The Capacity Building program will help teachers learn in a relaxed, academic, and rich ambience in a premier institution. This will help the teachers to also know themselves better.	It has to be organized in collaboration with renowned universities/college/premier educational institutions.
9.	Residential boot camps	One-week residential training in IIT /IIM/NIT in respective states for high school students with an objective to impart an insight of entrepreneurial options. The training will focus on basic entrepreneurial concepts,	It has to be organized in IIT/IIM/NIT campuses, the IA has to establish

		creation of basic business plan, group forming and networking skills, basic financial literacy, interaction with entrepreneurs etc.	contacts in these premiere organizations and undertake the training program.
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5. The interested Agencies may apply in the prescribed format as given below:

- (i) Pre-Qualification Technical Bid (Annexure – I);
- (ii) Technical Bid (Annexure-II);
- (iii) Financial Bid (Annexure-III);
- (iv) Acceptance of Terms and Conditions (Annexure-IV);
- (v) Undertaking (Annexure-V)

6. Instructions for Submission of Tender:

The EOI/tender document is required to be submitted in three separate sealed envelopes; the Pre-Qualification, Technical & Financial Bids are to be placed in 3 different sealed envelopes and super-scribed “Pre-Qualification Bid”, “Technical Bid” & “Financial Bid”. All these envelopes may be placed in a larger envelope duly super-scribing as “Bid for hiring of implementation agency for execution of CSR projects”, which will be opened on **5th December 2025** at 11.30 hrs in conference room of NSTFDC office.

Bids received without three separate envelopes shall be rejected and will not be considered further. The envelope containing the proposal may be sent by Registered Post/ Courier or dropped in the “Tender Box” placed at Regd. Office of NSTFDC and addressed to Ms. Bismita Das, Chief Manager (Proj. & CSR).

Bids will only be opened if a minimum of 3 bids received or else tendering process will be cancelled and bids will be returned.

- 7. Selection process:** The Technical Bids of only those bidders will be opened who meet the pre-qualification criteria. The selection will be based on Two Stage QCBS method and the work will be awarded to bidder with the Highest Composite Score.

8. Pre-Qualification Eligibility Criteria

- a. The Agency should be a registered legal entity with at least 5 years standing up to the date of issue of tender notice. **(Please attach copy of incorporation/ registration).**

- b. The Agency should have carried out projects for minimum three Government Agency/ Deptt./ Public Sector Undertaking/ Autonomous Body/ Academic Institutions of national importance, in the last five financial years; wherein at least one such project should be funded and executed in development sector/ CSR intervention in training, capacity building, infrastructure support and /or environment or any other development sector, in multiple states. **(Please attach the list of credentials and clientele along with their work orders).**
- c. The Agency should not have been blacklisted during last 3 years by any Department of Government of India or Public Sector Undertaking or any other Govt. Organization. **(Please attach an affidavit of this effect signed by the authorized legal representative of the Agency).**
- d. The Agency should be registered with the GST authority as applicable.
- e. The Agency should furnish last 3 financial years audited financial statement (2022-23, 2023-24 & 2024-25). The average turnover during the last three years of the Agency (Tenderer) should be more than Rs.10 crores. **(Please attach CA certificate).**
- f. The Agency must be registered with ESI, PF/EPF etc. or other statutory bodies (if applicable) as required under various labor laws. **(Please attach documentary proof).**
- g. The Tenderer shall be required to deposit Rs. One crore and eighty lakhs only (Rs.1,80,00000/-) as Interest free refundable **Earnest Money Deposit (EMD)**. The amount may be paid in the form of Demand Draft/Bankers' Cheque/Bank Guarantee with 3 month validity in **favor of National Scheduled Tribes Finance & Development Corporation payable at Delhi**. The EMD must be deposited separately in a separate envelope. The EMD should be submitted along with Pre-Qualification Technical Bid. **(There will be exemption from EMD to MSE).**
- h. Self-attested copies of all relevant certificates and documents supporting the information must be furnished with the application along with an affidavit certifying the authenticity of these documents and facts provided.

9. Reasons of rejection:

The proposal will be summarily rejected in case of any of the following;

- The proposal received after the stipulated date and time.
- Open / Stapled / improperly sealed proposal or no separate envelopes for Technical & Financial bids or received through fax/mail.
- The proposal received without EMD & Bid processing fees (unless exempted).
- The agency is registered for less than 5 years.
- Conditional Bid submitted by the agency.
- The agency has been blacklisted during last 3 years.

10. Selection Process

Step 1: Pre-Qualification of Technical Bid:

The Technical Bid of only those Agencies shall be considered that fulfill all the pre-qualification eligibility criteria and provide required supporting documents including the **EMD and Bid processing fees of Rs. 2360/- (exempted for MSE)**. The EMD shall be refunded to unsuccessful bidders without interest within three months from the date of opening of Tender (**Financial Bid**). The EMD of the successful bidder (not exempted under MSE provisions) shall be considered as a part of the Performance Security, as specified in Annexure 4, Point 3. In such case, the bidder will be required to submit the balance amount of the Performance Security accordingly.

Step 2: Pre-Bid Meeting:

The Pre-Bid meeting may be held on **18th November 2025 at 15.30 hrs**, if there is any change in the date it will be uploaded on the web portal of NSTFDC.

Step 3: Evaluation of Technical Bid:

The Technical Bid shall be opened on **5th December 2025 at 11.30 hrs** by a Bid opening committee constituted by NSTFDC for the purpose in presence of the representatives of agencies, who wished to be present during opening of the Bids. The Technical Bids shall be evaluated by the Tender Evaluation Committee. Such committee at its discretion may visit Agencies' office/work place to check infrastructure/relevant documents as available with the Agency. The technical bid will be evaluated as per the criteria specified in this document.

Step 4: Evaluation of Financial Bid:

The Financial Bids of only those Agencies shall be opened that have secured minimum 70 marks in technical bid. The date and time for opening of Financial Bid will be intimated to the successful bidder in technical bid, who can send their representative on the day of opening of financial bid. **The selection will be based on Two Stage QCBS method and the work will be awarded to bidder with the Highest Composite Score.**

Financial Score:

The financial score of the bidder will be calculated with respect to the lowest quote shown against the cost of implementation of the project by any bidder. The lowest cost will be considered as the percentage of the total value of project claimed by the bidder as the cost of implementation and also based on the maximum price shown against each item of goods and services.

Step 5: Final Score:

- a) The Technical bid shall have a weightage of 70% in the overall evaluation of the bid and the financial bid shall have a weightage of 30% in the overall evaluation. The final score of the bidder shall be $0.7 \times (\text{Technical Score}) + 0.3 \times (\text{Financial Score})$.
- b) The bidder with the highest final score shall be eligible for award of the contract.

Annexure I**SELECTION OF IMPLEMENTATION AGENCY FOR EXECUTION OF CSR PROJECTS****Performa for Pre-Qualification Technical Bid**

Sl no.	Criteria	Whether minimum eligibility criteria fulfilled (Yes/No)	Details of Supporting documents attached. (Page No.)
1.	The Agency should be a registered legal entity with at least 5 years standing as per applicable laws in India. <u>(Please attach copy of incorporation/ registration certificate)</u>		
2.	The Agency should have carried out projects for minimum three Government Agency/ Deptt./ Public Sector Undertaking/ Autonomous Body/ Academic Institutions of national importance, in the last five financial years; wherein at least one such project should be funded and executed in development sector/ CSR intervention in training, capacity building, infrastructure support and /or environment or any other development sector, in multiple states. <u>(Please attach the list of credentials and clients along with their work orders).</u>		
3.	The Agency should not have been blacklisted by any Government Department/PSU in India during last 3 years. <u>(Please attach an affidavit signed by the authorized legal representative of the Agency)</u>		

4.	The Agency should be registered with the Department of GST as applicable. <u>(Please attach documentary proof along with PAN, GST Numbers).</u>		
5.	The Agency should furnish 3 financial years audited financial statement (2022-23, 2023-24 & 2024-25).		
6.	The Agency (Tenderer) must be registered with ESI, PF/EPF etc. or other statutory bodies (if applicable) as required under various labour laws. <u>(Please attach documentary proof).</u>		
7.	Bid Security amount (EMD) (refundable) of Rs. 1,80,00000/- (Rupee One crore and eighty lakhs only) in the form of Demand Draft/Bankers' Cheque or Bank Guarantee in favor of NSTFDC payable at Delhi <u>(Unless exempted MSE).</u>		
8.	The enclosed certificates and documents should be self-attested by the authorized representative of the agency. The Agency should submit an Affidavit (on requisite value of stamp paper) certifying the authenticity of these documents.		
9	Bid processing fee of Rs. 2360/- by way of Demand Draft in favour of NSTFDC (Non- Refundable) unless exempted MSE.		

Annexure-II**Performa for submitting Technical Bid****(To be submitted in separate Sealed Envelope)**

Sr No	Particulars	Information to be furnished	Remarks
1.	General Information Name & Address Telephone Nos Website and E-mail Address		
2.	Name of the Chief Executive of the Organization with designation		
3.	Date, Month & Year of Incorporation		
4.	Registration Details (please attach copies of certificates of Registration, ESI, EPF, GST etc)		
5.	PAN (please attach copy)		
6.	Nature of the Organization (Private— individual/ Proprietary Firm/Partnership) / Limited company under administrative control of Govt/ Corporation/ Co-operative society/Govt. owned/ Quasi Govt./ PSU/ Central University) etc.	Registration Certificate under relevant law	
7.	Name of the Banker with address & telephone Nos where the organization maintains A/c		
8.	Type of Bank Account with Number & Bank Details		
9.	Turnover: Avg. Turnover for the last three FY i.e. 2022-23, 2023-24, 2024-25 <i>(i) Above Rs. 20 crores-20 Marks</i> <i>(ii) Above Rs. 15 cr to Rs. 20 cr. -15 Marks</i> <i>(iii) From Rs. 10 cr to Rs. 15 cr. -10 Marks</i>	CA Certificate	Maximum marks: 20

10.	No. of resource persons on payroll of company: <i>(i) 200 persons or more -15 marks</i> <i>(ii) 101-199 persons -10 marks</i> <i>(iii) Upto 100 persons -7 marks</i>	Self Certified Document	Maximum marks: 15
11.	Previous experiences in implementing CSR/social development projects for Govt./PSUs/academic institutions of national importance during the last five years. <i>(i) Above 5 projects: 20 marks</i> <i>(ii) 3-5 projects: 12 marks</i> <i>(iii) 1-2 projects: 8 marks</i>	Summary list and Work Order to be attach.	Maximum marks: 20
12.	Total Value of contracts related to CSR/social development projects for Govt./ PSUs/ academic institutions of national importance during the last five years: <i>(i) More than 50 crores: 15 marks</i> <i>(ii) 25-50 crores: 10 marks</i> <i>(iii) Less than 25 crores: 5 marks</i>	Summary list and Work Order to be attach.	Maximum marks: 15
13.	Presentation of the Company (Due weightage will be given to the implementation strategy and plan for complying with all documentary requirements and implementation of projects.	—	Maximum marks: 30

***The minimum technical score required to qualify is: 70**

Annexure-III**Performa for submitting Financial Bid****(To be Submitted in separate Sealed Envelope)**

The selected implementation Agency (IA) shall execute CSR funded projects in Eklavya Model residential Schools- EMRS, managed by MoTA. These CSR funded projects will be aimed at enhancing learning outcomes and capacity building. The details of EMRS schools are given below:

State/ UT wise List_497 EMRS

Sl.No	State/UT	Functional EMRS
1.	Andhra Pradesh	28
2.	Arunachal Pradesh	5
3.	Assam	6
4.	Bihar	2
5.	Chhattisgarh	75
6.	Dadra & Nagar Haveli and Daman & Diu	1
7.	Gujarat	44
8.	Himachal Pradesh	4
9.	Jammu & Kashmir	6
10.	Jharkhand	51
11.	Karnataka	12
12.	Kerala	4
13.	Madhya Pradesh	63
14.	Maharashtra	37
15.	Manipur	5
16.	Mizoram	11
17.	Nagaland	3
18.	Odisha	47
19.	Rajasthan	31
20.	Sikkim	4
21.	Tamil Nadu	8
22.	Telangana	23
23.	Tripura	12
24.	Uttar Pradesh	3
25.	Uttarakhand	4
26.	West Bengal	8
	Grand Total	497

Proforma for submitting the financial bid

Maximum value quoted for the following item. As per specification configuration specified in Reference at No.

Sl No.	Item	Apx no. (A)	Unit cost (B)	Value C = (AxB)	GST Amount (D)	Total Value E= (C+D)
1.	Desktop Computers	4000				
2.	UPS	4000				
3.	Sanitary napkin vending machine	1500				
4.	Sanitary napkin incinerators	1500				
5.	Tablets with pre-loaded coaching material	4000				
6.	Tablet charging carts	50				
7.	Mentorship and career counselling of 10 th and 12 th students	15000				
8.	Residential training of teacher	500				
9.	Entrepreneurial boot camp for high school students in IIT/IIM/NIT	2000				

Specifications of the goods and services

SL No.	Name of goods/service	Specification	Remarks
1.	Desktop PC	<p>CPU: i3 12th gen processor, RAM: 8 GB, Memory: 512 GB, Motherboard with wifi and Bluetooth, Optional features: Original windows 11 and MS Office, Display: 22-inch monitor, USB Keyboard, USB Mouse, USB webcam.</p> <p>It shall be from one of good brands including Lenovo, HP, Acer, Dell, if any other should have equivalent or higher version/specifications.</p>	2 years of AMC

2.	UPS	600VA / 360W, 230V	2 years of AMC
3.	Tablets	RAM: 8 GB, Memory: 128 GB, Wifi and Bluetooth, OS: Android, along with tablet cover and screen guard. The tablets should be pre-loaded with coaching material for NEET, JEE, NDA, CA & CS and SSC. It shall be from one of good brands including Lenovo, OnePlus, Xiaomi, HP, if any other should have equivalent or higher version/specifications.	2 years of AMC
4.	Manual sanitary pad vending machine	Process: Manual vending, Storage capacity: 30 napkins	2 years of AMC
5.	Sanitary pad incinerators	Process: Manual, Burn capacity: 30-40 napkins per day	2 years of AMC
6.	Charging Cart	Transport, charge & secure up to 32-40 devices; Robust metal frame with plastic side panel, integrated cable management, lock & handle plus padlock flange on front door, along with timer (optional), elastic rubber wheels and vented panels for cooling	2 years of AMC
7.	Mentorship and career counselling	Career counselling of students through interactive sessions, videos, query resolution, resource material etc. The students will also to be continuously mentored through school wise interactive sessions. This program also needs to support the students in improving their mental health status and thereby making them happier and perform well in academics through interactive sessions and videos. Duration: 05 months.	The videos will be in Hindi and English, printed resource material to be provided in regional languages and handholding of teachers for long term impact to be organized.
8.	Teacher training program	5 days of residential training program with emphasis new age education skills, career mentorship, financial literacy, classroom management, using AI and other advance tools, mental health digital literacy, media literacy, cyber bullying, networking with other teachers, Sharing best practices with	It has to be organized in collaboration with renowned universities/ college/premier

		other teachers, personal and spiritual growth. The Capacity Building program will help teachers learn in a relaxed, academic, and rich ambience in a premier institution. This will help the teachers to also know themselves better.	educational institutions.
9.	Residential boot camps	One-week residential training in IIT /IIM/NIT in respective states for high school students with an objective to impart an insight of entrepreneurial options. The training will focus on basic entrepreneurial concepts, creation of basic business plan, group forming and networking skills, basic financial literacy, interaction with entrepreneurs etc.	It has to be organized in IIT/IIM/NIT campuses, the IA has to establish contacts in these premiere organizations and undertake the training program.

Annexure IV

ACCEPTANCE OF TERMS AND CONDITIONS

1. The income tax if applicable, shall be deducted at source unless exempted by the Income Tax Department.
2. The timelines for completion of project will be defined separately in each CSR funded projects; the payment terms will be as per the conditions of the donor agencies and will be decided separately for each project.

3. Payment terms and conditions:

The release of funds under the specific project will be made based on the various milestones of the project including physical progress and submission of other relevant documents. The payment instalments will be as per the norms prescribed by the donor agencies.

The above-mentioned fund release will be subject to the following conditions:

- i. The above payment schedule is subject to the actual release by the CSR funding agency to NSTFDC – for each particular project.
 - ii. Performance Security: The successful bidder, on award of each project will submit a Demand Draft/ Fixed Deposit receipt from a commercial bank/ Bank Guarantee from a commercial bank, equivalent to 5% of the value of each project separately, initially valid for 1 year which may extend based on progress of the project as decided by NSTFDC.
4. Upon completion of the project, the bidder is required to submit all documents including relevant invoices, necessary reports, promotional material and other information/ documents to respective CSR donors etc.
5. Deliverables and execution of the project broadly include goods and services, various report, utilization certificate, videos, photographs, branding, AMC and such other requirement in the projects concerned.
6. These terms and conditions will be applicable for each CSR funded project separately (payment received and work done in any one project cannot be clubbed with another project).

7. Agencies not carrying out the work assigned as per the guidelines shall be warned to complete the work as per the specification. In case the agency still does not comply with the instructions, the work order will be cancelled and any amount paid as advance will be recovered along with interest at 9 % p.a. Further, the agency could be blacklisted and no correspondence, in this regard shall be entertained.
8. All documents attached with the Tender form should be signed and stamped by an authorized signatory of the Agency.
9. It is presumed that the agencies submitting the tender have read and fully understood all the terms and conditions and instructions contained in the Tender Document. No enquiry, verbal or written, shall be entertained in respect of acceptance/rejection of the Tender till the finalization of the Tender.
10. Any act on the part of the Agency to influence anybody in the Corporation shall be liable for rejection of the Tender.
11. NSTFDC reserves the right to postpone/recall/reject the full or part of the Tender without assigning any reasons thereof.
12. NSTFDC shall not be responsible either for non-receipt of the quotation or its receipt after the stipulated date and time due to any reasons what so ever including postal delay.
13. When deemed necessary, NSTFDC may seek clarification/ documents on any aspect from the Agencies. However, that would not entitle the Agencies to change or cause any change in the substance of the Tender submitted or price quoted.
14. The scope of work can be expanded to other relevant fields/sectors through mutual understanding between NSTFDC and the selected agency. The validity of contract can also be extended on mutually agreeable terms.
15. In case of any dispute, the decision of Chairman cum Managing Director of NSTFDC shall be final and binding. Any dispute arising out of this agreement which cannot be amicably settled shall be referred to the sole arbitrator to be appointed by the CMD, NSTFDC and the arbitration would be governed with the provisions of the Indian Arbitration and Conciliation Act 1996. The place of arbitration shall be at New Delhi. Further any dispute between CPSE and Govt. Dept/ Organization shall be governed under AMRCD guideline of Department of Public Enterprises. The Delhi Courts shall have the sole and exclusive jurisdiction to decide the issue of any dispute.

If at any stage it is found that the firm had not carried out actual implementation of respective projects or submitted false/forged documents/information/ photographs to NSTFDC, the organization will be black listed and liable to refund the amount released by NSTFDC with 9 % interest per annum.

We agree to the above Terms and Conditions in total with all its terms and conditions and sign herewith as token of our agreement.

Place:

Date:

**Signature and seal of the
authorized representative**

Annexure V

Undertaking

I _____ the Chairperson/President/Chief Executive Officer of the organization hereby certify that the contents of the enclosed Minimum/Desirable norms are true and factually correct.

The Terms & Conditions as laid down in the Quotation Document are acceptable to the Organization. We also accept the Arbitration by Chairman cum Managing Director, NSTFDC as full, final & binding in case of any dispute arising while preparing the report on beneficiary verification & socio-economic impact study report.

I undertake that I have enclosed the EMD of Rs. 1, 80,00,000/- lacs (Rupee One crore and eighty lakhs Only) by way of DD/Bankers' Cheque/ Bank Guarantee No.

Dt.

Or

I hereby undertake that my organization is eligible for exemption from EMD by virtue of its MSE status.